
2012 Annual Report

First Baptist Church of
Block Island

January 27, 2013

**ANNUAL BUSINESS MEETING
JANUARY 27, 2013 AT 11:30 AM**

AGENDA

- | | | |
|-------|---|---------|
| I. | Call to Order | |
| II. | Minutes from 2011 Annual Meeting | page 3 |
| III. | Opening Prayer | |
| IV. | Covenant and By-Laws | page 6 |
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| IX. | Consideration of Acceptance of 2013 Budget | |
| X. | Election of Officers, Boards and Committees | |
| XI. | Other Business as Presented | |
| XII. | Silent Memorial to Deceased Members | |
| XIII. | Adjournment | |
| XIV. | Benediction | |

Martha Ball, Church Clerk
January 25, 2013

**FIRST BAPTIST CHURCH OF BLOCK ISLAND, RI
ANNUAL REPORT AND BUSINESS MEETING
January 29, 2012**

There being twenty-four (24) members and associate members present, the meeting was called to order by the Church Moderator, Donna Corey at 11:40 a.m.

Pastor Steve offered an opening prayer.

Minutes of the Last Meetings

October 24, 2010, approval moved by Barby Michel, seconded by Eleanor Garrett and so voted.

June 5, 2011, approval moved by Becca Hollaway, seconded by Eleanor Garrett and so voted.

October 2, 2011, approval moved by Barbara Temple, seconded by Becca Hollaway and so voted.

Consideration of By-Laws Revision

Patrick Tengwall, Exec Board Chair, summarized the proposed by-law change, noting it had been properly advertised.

Article V, Officers, Section 1, The Pastor

Under the proposed revision the pastor would be head of staff, supervising all employees of the church; additionally, language including the overseeing of general membership meeting would be stricken.

Article IV, Boards and Committees, Section 4, The Board of Trustees

The proposed revision would allow the Board of Trustees to engage persons to perform maintenance tasks as well as hire a sexton, also to remove the latter from the direct supervision of the Board.

Article VII, Quorum Responsibilities and voting at business meetings of the church.

This provision clarified that absentee and proxy voting are prohibited.

Article IV, Boards and Committees, Section 8, Stewardship/Endowment Committee

The proposal would add "at least" to the number of specified members on Stewardship

Article IV, Board and Committees, Section 3, The Diaconate Board

The chair of the Deacons will be elected at the first meeting following the Annual Meeting of the Church.

Approval of the amendments presented was moved by Pat Tengwall, seconded by Barbara Temple and so voted.

Moderator Donna Corey stated that she would ask for a motion to accept all Board and Committee reports after all had been presented.

Executive Board Annual Report – there were no questions. It was noted that a grant from Champlin Foundations for \$25,000 had been received to assist with the replacement of the third floor windows in the historic Adrian Hotel.

Pastor's Report – There were no comments or questions.

Deacons' Report – There were no comments or questions.

Trustees' Report – There was continued discussion of the state of the boiler, the Trustees will continue investigating options.

Christian Education – There were no comments or questions.

Music – Edith Blane asked that Music Director Carrie Todd be acknowledged for her fine service; the congregation heartily endorsed her comments..

Missions – There were no comments or questions.

Flowers – Mark Koch asked about the restricted flower fund of \$2,500. The Treasurer responded that this was money given by a previous resident that has been invested; we can use the interest but not the principle, currently. Mr. Koch asked where the money comes from for flowers; the answer is “donations.”

Fund Raisers – No comments or questions, reference the Treasurer’s Report.

Church Clerk – No comments or questions.

Stewardship Committee – Bill Penn spoke briefly, saying Stewardship would be looking for wider commitments in the upcoming years, focusing on wealth, words and wisdom. He noted especially the time given by Church Treasurer Cheryl Blane as an example.

Nominating Committee – by consensus moved to follow Budget.

Treasurer’s Report – The review of the expenses and revenues for the calendar year 2011 were led by Treasurer Cheryl Blane. As a member of the Audit Committee Donna Corey reported that the records were in order and suggested a more formal system of approval of bills that would widen the accountability for bill paying decisions. It was noted that the Trustees do have a Petty Cash fund of \$100 for emergency which they administer.

There was some discussion of the accounts of the church, Cheryl explained that the value of the funds fluctuate due to the nature of the investments. Income from the Thomas and SSB legacy funds come to the church quarterly.

In response to question Cheryl said the Roll Call dinner had served close to 500 but with escalating costs we raised only \$6,300 after expenses.

It was moved by Edith Blane, seconded by Betty Lincoln and so voted that all reports be approved as presented.

Acceptance of the 2011 Budget – Kay Lewis offered thanks to the staff for keeping things going for another year.

Treasurer Cheryl Blane presented the budget as adopted by the Executive Board. She noted particularly the increases in expenditures of maintenance and utilities: a major painting job which will not be repeated in 2012; a new item for special projects which can be done by the sexton has been added; utility projections of electricity, water and sewer have been increased to reflect real use in 2011.

Pat Tengwall called to everyone’s attention the inclusion of an item “new fundraisers” noting that it was a leap of faith and any and all ideas were welcome. Cheryl explained that flower money is in and out, that it is generally a wash, we are not making nor are we losing money.

[at 12:28pm Donna Corey excused herself and Doug Michel, Assistant Moderator, took over]

Edith Blane said that the Trustees were talking about purchasing a new boiler and said they were planning to start a boiler fund. Pastor Steve said he believed in an ideal world such expenses would be dealt with through accrued accounts managed over several years. The Ballard-Thomas fund was briefly mentioned: Bill Penn said the principal could be used for emergencies, citing the large wind deductible in the insurance policy.

It was moved by Patrick Tengwall, seconded by Bill Penn and so voted that the budget as presented by the Executive Board be approved.

Nominating Committee Report

The congregation was advised they were voting on all the names highlighted and underlined in the Nominating Committee report. Deacon Chair Pat Tengwall reported that the Deacons were presenting Todd Tremble to fill the vacancy shown in the report.

It was moved by Eleanor Garrett that the Secretary cast one ballot in favor of the slate presented, including Mr. Tengwall's addition. The motion was seconded by Barbara Michel and so voted.

New Business

Patrick Tengwall asked that consideration of an energy audit be considered. Bill Penn explained that the audit would be the first step in improving the energy efficiency of the building and recommended an expenditure of \$1,266.50 to Entech Engineering for the work outlined. It was moved by Edith Blane the funds be expended from the restricted Roosa Fund, noting the entire body present is taking the auction. The motion was seconded by Becca Hollaway and so voted.

All elected Board/Committee members and officers will be installed during worship next week.

Mr. Michel led the assembly in a moment of silence in honor of departed members and friends.

Rev. Hollaway offered a benediction.

There being no further business, the meeting was adjourned at 12:45 pm.

Respectfully submitted,
Martha Ball
Church Clerk

February 2012

Members present:

Donna Corey
Doug Michel
Cheryl Blane
Martha Ball
Barbara Temple
Barby Michel
Becca Hollaway
Beth Gaffett Tengwall
Betty Lincoln
Bill Penn
Cindy Pappas
Dave Roosa
Edith Blane
Eleanor Garrett
Jean Valentine
Jo Dugan
Kay Lewis
Mark Koch
Marlee LaCoste
Patrick Tengwall
Paul Marte
Steve Hollaway
Todd Tremble
Wendell Corey

**CONSTITUTION AND BYLAWS OF THE FIRST BAPTIST CHURCH
OF
BLOCK ISLAND, RHODE ISLAND**

THE COVENANT

Having been led by the Spirit of God to profess our faith in Jesus Christ, and having been baptized in the name of the Father, the Son, and the Holy Spirit, we do now solemnly and joyfully affirm our covenant with God and with each other.

We pledge to serve Christ in the fellowship of this congregation. We shall endeavor to love one another, to remember one another in prayer, to share in each other's joys, and to sustain each other in times of distress. We aspire to be a fellowship of the concerned, where the lost may find Jesus Christ, sinners may find pardon, seekers may find meaning for their lives, and where all who come may find welcome. We shall strive to be responsible church members, through faithful attendance, study, giving and service.

We shall seek to be obedient to Christ in our daily living. Within our homes, in our labor, and while at leisure we shall strive for attitudes and actions which will reflect God's spirit working through us. Believing that our bodies are temples of the Holy Spirit, we shall endeavor to avoid experiences and habits which defile the body and hinder our witness.

Bound together in a fellowship of faith with all who confess Jesus Christ as Lord and Savior, we shall pray and labor for a spirit of unity among all Christians.

Believing that our call to be a church is a call to witness in the world, we dedicate ourselves anew as servants of the Lord of all life. Whenever people are in bondage to ignorance, poverty, fear or prejudice, we shall strive for justice, freedom, dignity and peace. Whenever people are separated by barriers of hostility and distrust, we shall be ministers of God's reconciling love. As we pledge our support to the work of our missionaries throughout the world, we commit ourselves to the mission to which God calls us all.

Acknowledging our human frailties (and ever seeking forgiveness), we profess our need of the Holy Spirit, and commit our lives to Jesus Christ, and through Him to the care, the judgment, the deliverance, and the mercy of Almighty God. Amen.

BYLAWS

ARTICLE I NAME

The name of this church shall be: "The First Baptist Church of Block Island, Inc., (Incorporated) in the Town of New Shoreham, Block Island, Rhode Island," also known as "The Harbor Church." – Organized in 1765.

ARTICLE II PURPOSE AND POLITY

The purpose of this church shall be the advancement of the Kingdom of God through Jesus Christ. It shall do this through the public worship of God, the preaching of the gospel, Christian instruction, inspiration, practice, fellowship and outreach – in accordance with the teachings of the Bible. We affirm the historic Baptist Principles of the American Baptist Churches in the United States and the American Baptist Church of Rhode Island.

1. THE LORDSHIP OF JESUS CHRIST

He alone is the ultimate authority in all matters of faith and life of the believer.

2. THE SUPREMACY OF THE SCRIPTURES

The Bible, which can be read and understood by all believers, is supreme over all man-made creeds, with the New Testament giving the highest and noblest teachings.

3. THE PRIESTHOOD OF BELIEVERS

Every person can contact God directly through Christ, and through prayer, without the aid of human priests.

4. **BELIEVERS BAPTISM**
Baptism is only for believers in Jesus Christ as Lord and Savior, and the mode is immersion, as taught in the New Testament.
5. **REGENERATE CHURCH MEMBERSHIP**
Church membership is only for believers by personal reason, understanding and decision.
6. **SEPARATION OF CHURCH AND STATE**
The state and government should protect all religions and religious groups, but should favor none, in any way, over another.
7. **RELIGIOUS FREEDOM**
Every person is responsible only to God for his/her religious beliefs and practices; so he/she should have the right to worship God, through Jesus Christ, as his/her own convictions and his/her conscience directs him/her to do so (as long as this is not to the detriment of others).
8. **THE AUTONOMY OF THE LOCAL CHURCH**
Each local church is self-governing, choosing its own pastor/ managing and conducting its own affairs.
9. **THE GREAT COMMISSION**
The great obligation of every Christian is to practice and extend his/her faith, by constantly seeking to radiate it from his/her daily living, and to lead others into the Christian Way.

We believe in the ecumenical movement, and accept the privilege and the obligation to cooperate with other American Baptist Churches, and with other religious bodies having the same objectives.

The polity or governance of this church is vested in its members, who exercise the right of majority control in all its affairs, subject in legal matters to the laws of the State of Rhode Island.

ARTICLE III MEMBERSHIP

Section 1 Means of Membership

The membership of this church shall consist of those who have complied with the conditions of membership as contained herein: for persons desiring membership in this church, their names shall be presented to the Diaconate, as having made a personal declaration of faith in Jesus Christ as Lord and Savior. They, upon the affirmative vote of the diaconate (See Article IV, Section 2.B.2), shall be admitted to membership by:

- A. Baptism – which shall be taken to mean immersion.
- B. Letter of transfer – which shall apply to a member of any other Christian church.
- C. Experience – which shall apply to a member of any other Christian church from which a letter of transfer of membership is not available.
- D. Profession of Faith – which shall apply to one never before a member of any church, and who, because of a physical or genuine psychological infirmity, is unable to be immersed and desires admission by this method.
- E. Restoration – which shall apply to a former member of this church, who has been deleted from the membership roll of this church.

Section 2 Details of Membership

- A. The date of receiving the Right Hand of Fellowship shall be the date of membership, during a service of worship.
- B. Upon request of a member or another church, a letter of transfer may be granted by the Diaconate to the church which the member wishes to join. This letter must be sent to the church and not to the member.
- C. The membership with this church shall cease on the date of the member's acceptance into the membership of another church, or on the date of the transmittal of a letter of transfer to another church, or by death, or by resignation.
- D. A member shall be considered active when he/she shows some interest in attendance, activity, and/or in support of the church.

Section 3 Associate Members

A. For people who desire an affiliation with the Harbor Church but are unable to become full members because of commitments to other churches, or for other reason, a category of affiliation known as “Associate Members of the Harbor Church” is available. The names of individuals desiring to become “Associate Members of the Harbor Church” shall be presented to the Diaconate. Requirements for this category of affiliation are:

1. Faith in Jesus Christ
2. Willingness to serve in the tasks and ministries of the Harbor Church, as able.
3. Support of the Harbor Church through prayers and substance, as able.

Upon recommendation of the Diaconate, such individuals shall be designated “Associate Members of the Harbor Church” and receive the Right Hand of Fellowship at a worship service.

- B. The following privileges shall be accorded “Associate Members of the Harbor Church”:
1. Shall be considered members of the Harbor Church family in fellowship and service.
 2. Shall be able to serve on any board and committee of the church.
 3. May vote at any church business meeting.
 4. Shall receive all mailings of the church throughout the year.

Section 4 Friends of the Harbor Church

A person who wishes to publicly affirm his/her support of the Harbor Church and its mission, wishing to become a Friend, will meet with the Diaconate to express his/her desire to become a Friend and may be recognized as a Friend during a worship service if the person so chooses.

ARTICLE IV BOARDS AND COMMITTEES

Section 1 “Member” shall be interpreted to include both members and associate members.

Section 2 All terms will begin, and the installation of new officers will occur, on the first Sunday following the Annual Meeting in January.

Section 3 The Diaconate Board

- A. Election of Members: This Board shall consist of at least nine members and not more than fifteen members. Three of these nine are to be elected each year at the Annual Meeting of the Church for a term of three years. In addition, the Deacons in consultation with the pastor shall select annually at least two members or associate members from the summer congregation to serve as Deacons during the months they are on the island. A Chair, Secretary and Treasurer shall be elected from the members of the Board each January. The Chair shall be a member of the Executive Board.
- B. The Pastor is an *ex officio* member of the Board.
- C. Term of Office: All Deacons may serve two consecutive terms; thereafter, it is recommended that a member not be re-elected until one year has elapsed.
- D. It shall be the responsibility of the Diaconate:
1. To assist the pastor in promoting the spiritual welfare of the church; to represent the church in guiding the pastor, to assist the pastor in determining pastoral priorities, to give feedback to the pastor concerning his/her performance and other issues within the church body.
 2. To have disposition of all questions concerning membership, associate membership or friends status in the church.
 - a. To confer with all who desire membership, associate membership and friends status in the church.
 - b. To vote on the reception or transfer of members, associate members and friends in accordance with the Bylaws in regard to membership. A majority of the Diaconate must be present and voting on any consideration of membership. The church clerk shall be notified of their vote.
 - c. To arrange the time, have charge of all baptismal services and assist the pastor at all baptismal services.
 - d. To care for any baptismal equipment and robes.

3. To oversee Communion preparation and assist the pastor in its administration. To care for the chancel appointments, such as candles, crosses, vases and other items.
 4. To arrange the pulpit supply in the absence of the pastor.
 5. To recruit and coordinate ushers and greeters for worship.
 6. To administer the Deacons' Fellowship Fund and arrange for Board-approved special offerings.
 7. To promote and coordinate with missions the evangelism efforts of our church congregation.
 8. To report to the business meetings of the church.
 9. To nominate one person to the Nominating Board annually.
 10. To appoint one member of the Board to serve on the Music Committee, if applicable.
 11. To appoint one member of the Board to serve on the Flower Committee
 12. Pastoral Relations Committee: Based upon the suggestions from the congregation, the Deacons will appoint two members to the Pastoral Relations Committee. The pastor will appoint one member. The Committee shall consist of three members who meet periodically with the pastor and conduct an annual review of the pastor's compensation & benefits package. This Committee shall provide a communication link between the pastor and the congregation.
- E. The Diaconate Board shall meet monthly and at the call of the chair or pastor. Six members shall constitute a quorum at meetings.

Section 4 The Board of Trustees

- A. Election of Members: The Board of Trustees shall consist of seven members, with at least two elected at each Annual Meeting for a term of three years. The pastor and Church Treasurer shall be *ex officio* members of the Board. The Board will elect a member to represent the Trustees on the Executive Board.
- B. Term of Office: Members will be elected for a term of three year. Terms are renewable.
- C. It shall be the responsibility of the Board of Trustees:
 1. To administer the general maintenance of all property belonging to the church.
 2. To recommend the disbursement of trustee-restricted funds in consultation with the Church Treasurer.
 3. To employ a suitable custodian and any other maintenance help/contractors that may be deemed necessary.
 4. To arrange and contract for adequate and suitable liability and property insurance in consultation with the Executive Board.
 5. To arrange for any short-term loans required for the general maintenance of the church's physical property, not to exceed \$10,000.
 6. To make recommendations to the membership of the church for any major capital improvements necessary.
 7. To report at the Annual Meeting a summary of the year's activity relative to the property.
- D. Meetings of the Board of Trustees shall be held monthly or at the call of the chair or the pastor, and a copy of the minutes will be given to the Church Treasurer.

Section 5 The Board of Christian Education

- A. Election of Members: The Board of Christian Education shall consist of a minimum of five members. Two members are to be elected at two consecutive Annual Meetings for a term of three years each, and one member is to be elected every third year for a three-year term. Terms are renewable. The Board will elect a Chair at its first meeting each year from its membership. The Chair will be a member of the Executive Board. The board may appoint advisory members to serve in addition to the above.
- B. The pastor and Church Librarian are *ex officio* members of the board.
- C. It shall be the responsibility of the Board of Christian Education:
 1. To provide supervision and administration of the church school with the co-operation of the pastor.
 2. To cooperate with the pastor in the work of Christian education, and in the appointment, training and the assignment of the teaching staff.
 3. To arrange for the keeping of records and recognition of attendance of the church school.
 4. To oversee other work with the children and youth of the church, including all young people's activities, Youth Group and summer children's Christian education.
 5. To coordinate all Christian education work within the church, and submit a proposed Christian education budget to the Executive Board for the coming year.

6. To cooperate with the Board of Missions and provide missionary education.
 7. To support an adult Christian education program.
 8. To provide suitable Christian education materials for the library.
 9. To report at the Annual Meeting of the church.
- D. The Board of Christian Education shall meet as needed, or at the call of the chair or pastor.

Section 6 The Executive Board

- A. The Executive Board shall consist of the following persons:
1. The Chair* of the Diaconate Board.
 2. The Chair* of the Board of Trustees.
 3. The Chair* of the Board of Christian Education.
 4. The Chair* of the Board of Missions.
 5. The Chair* of the Stewardship Committee.
**The Chairs may designate another member to represent their boards/committees in their absence.*
 6. The Pastor.
 7. The Church Treasurer.
 8. The Church Clerk.
 9. The Board shall elect a chair from within its membership at the first meeting of the Board following the annual meeting.
- B. It shall be the responsibility of the Executive Board:
1. To give direction to the church emphasis, coordinate church activities, prevent over-lapping of efforts, initiate new church-wide programs as needed, resolve any questions of areas of jurisdiction, evaluate planning and goal setting throughout the boards and committees of the church; in essence, to act on behalf of the church as a whole in the interim between church meetings.
 2. To initiate, enhance and continually evaluate our ecumenical relations and activities.
 3. To appoint chairs to organize annual fund raisers. To approve and oversee all stewardship and fund-raising programs and activities, including special church projects.
 4. To handle negotiations with the pastor concerning continuing education, vacations, sabbaticals, housing, and other matters of this nature.
 - a. To receive the report of the Pastoral Relations Committee regarding the Pastor's compensation and benefits program and include its recommendations in the preparation of the annual operating budget.
 5. To receive a quarterly report from the Church Treasurer, to oversee the general fund and investment of all church funds, and to submit a budget to the annual church meeting.
 6. To work with the Board of Trustees in establishing and maintaining a viable insurance plan.
 7. To hire the church secretary.
- C. The Executive Board shall meet monthly or at the call of the pastor, the chairs of the Diaconate Board or Board of Trustees, or the Church Treasurer. Five members shall constitute a quorum.

Section 7 The Board of Missions

- A. Election of Members: The Board of Missions shall consist of a minimum of five members, including the pastor and four elected members. Two members are to be elected each year at the Annual Meeting for a term of two years. Terms are renewable. The Board will elect a chair each year from its membership. The Chair will be a member of the Executive Board.
- B. It shall be the responsibility of the Board of Missions:
1. To become acquainted with the American Baptist Church's Mission Program at home and around the world and to inform the congregation about this program.
 2. To develop the missionary concern and integrate mission stewardship into the Christian education program of the church.
 3. To consider and recommend a Baptist mission goal as a part of our Christian stewardship in the outreach mission of the church.

4. To promote mission efforts in our community, nation and world as we are able.
 5. To promote and coordinate, with the Diaconate, the evangelism efforts of our congregation.
 6. To report at the Annual Meeting of the church.
- C. The Board of Missions shall hold periodic meetings to carry out these goals. Any special meetings may be called by the chairperson or the pastor.

Section 8 The Stewardship/Endowment Committee

- A. Election of Members: There shall be a Stewardship Committee consisting of four church members. Two members shall be elected each year at the Annual Meeting of the Church for a term of two years, which may be renewed. At the first meeting of the year following the Annual Meeting, the committee shall elect a chair from its members. The chair of the Stewardship Committee shall be a member of the Executive Board.
- B. The Pastor and Treasurer (or Assistant Treasurer) are *ex officio* members of the Committee.
- C. The responsibilities of the Stewardship Committee shall be:
1. To oversee and promote a program for the education of the congregation in the area of stewardship.
 2. To oversee the solicitation of funds for the annual operating expenses of the church (the "General Fund").
 3. To oversee any capital or special fund drives as needed.
 4. To accomplish such other responsibilities as may properly be classified as stewardship.
 5. To submit an estimate of income to the Executive Committee for the annual budget.
- D. It shall be the responsibility of the members to oversee memorials, gifts and endowments:
1. To promote special interest in memorial giving (i.e. planned giving).
 2. To receive memorial and endowment gifts which are consistent with the memorial program of the church and to apply these gifts in consultation with the other Boards and Committees of the church according to the desires of the donor.
 3. To maintain memorial records. A Committee member shall maintain the memorial records.

Section 9 The Flower Committee

- A. Election of Members: There shall be a Flower Committee with a minimum of three persons. At least one member will be elected each year at the Annual Meeting of the church for a term of three years. Terms are renewable. The Committee will elect a chair each year from its membership.
- B. It shall be the responsibility of the Flower Committee:
1. To see that flowers or suitable decorations are provided for each service held in the sanctuary of the church and to prepare flowers for special church occasions. It should encourage flowers to be given in memory of loved ones whenever possible and keep a record of such memorial gifts of flowers.
 2. To make proper distribution of the flowers supplied for the services of worship whenever possible, such as taking them to the sick and shut-ins.
 3. To report at the Annual Meeting of the church.

Section 10 The Music Committee

- A. Members: There shall be a Music Committee to consist of one church member, the pastor, and the organist. The church member will be elected for a term of three years at the Annual Meeting of the church. Terms are renewable.
- B. It shall be the responsibility of the Music Committee:
1. To supervise the music for worship services of the church.
 2. To engage and be responsible for the work of the organist and any choirs within the limits of the music budget.
 3. To be responsible for the purchasing and care of any church music and for the care of any choir robes within the limits of the budget.
 4. To communicate with the Diaconate.
 5. To report at the Annual Meeting of the church.

Section 11 The Nominating Committee

- A. The Nominating Committee shall consist of three members. Each year, the Deacons will nominate one member to be elected at the Annual Meeting of the church to serve for a term of three years.
- B. It shall be the responsibility of the Nominating Committee:
 - 1. To prepare the official list of the nominations for all officers, boards and committees (except the Nominating Committee) to be filled at the next Annual Meeting of the church, and any proper number of delegates for state and national councils and conventions as is advisable and allowable.
 - 2. To report this list of the nominations at the Annual Meeting of the church.

Section 12 The Social Committee

- A. There shall be a Social Committee with a minimum of four persons, at least one to be elected each year at the Annual Meeting of the church for a term of three years. Terms are renewable. The chair shall be elected each year from the committee members.
- B. It shall be the responsibility of the Social Committee:
 - 1. To have supervision of the social affairs of the church (i.e. funerals, weddings, etc.)
 - 2. To have supervision of the kitchen facilities and supplies.
 - 3. To plan such activities among the church members, friends and the community that shall develop the spirit of good fellowship, in cooperation with the pastor.
 - 4. To report to the Annual Meeting of the church.

Section 13 Auditing Committee

- A. The Auditing Committee shall consist of a minimum of two people to be elected at the Annual Meeting of the church for a term of one year. Terms are renewable.
- B. The responsibilities of the Auditing Committee shall be to audit all the financial records of the church and to report at the Annual Meeting of the church.

ARTICLE V OFFICERS

Section 1 The Pastor

- A. The spiritual leader of the church shall be the Pastor.
- B. It shall be the responsibility of the Pastor:
 - 1. To promote the spiritual welfare of the church.
 - 2. To preach and conduct the services of worship, unless otherwise provided for.
 - 3. To oversee and supervise all employees of the church as head of staff.
 - 4. In every possible way, to stimulate and oversee the entire work of the church.
 - 5. To be an *ex officio* member of all boards and committees upon which the pastor is not an official member.
- C. Tenure of Office
 - 1. The pastor's term of office shall be considered permanent but may be terminated by mutual agreement, or with three months' notice by 1) a majority vote of a duly constituted church meeting, or 2) by the written resignation of the pastor.
 - 2. If the pastor resigns, a church meeting shall be called within two weeks to consider and act upon the resignation.
- D. When the church has no Pastor:
 - 1. When a vacancy occurs in the pastorate of the church, the moderator will call a special church meeting to establish a Pulpit Committee. This committee shall consist of the moderator, one representative each from the Diaconate, the Board of Trustees, the Board of Christian Education, who shall be nominated by their respective boards, and three members at large,

who shall be chosen from a slate presented by the Nominating Committee. The Pulpit Committee shall be elected by the congregation.

2. This Pulpit Committee of seven members shall elect its own chair at its first meeting, and then invite the State Executive Minister, American Baptist Churches of Rhode Island, to meet with them.
 3. It shall be the Pulpit Committee's responsibility to select a pastoral candidate and present the candidate's name and qualifications to the church at a congregational meeting called for the purpose of having the congregation vote on a call to the candidate. If approved, the Pulpit Committee will then call this candidate to serve as the new Pastor.
- E. Recommendations for the incoming Pastor's salary, housing, pension and so forth, shall be made by the Pulpit Committee- to the Executive Board for approval; the Pulpit Committee will then negotiate these arrangements with the Pastor.

Section 2 The Moderator

- A. The Moderator of the church shall be elected at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the Moderator's responsibility:
1. To preside at all business meetings of the church membership.
 2. To call a church meeting when necessary.

Section 3 The Assistant Moderator

- A. The Assistant Moderator shall be elected for a one-year term, which may be renewed, at the time of the Annual Meeting of the church and his/her responsibility would be to assist the Moderator in his/her responsibilities. In addition, the Assistant Moderator would fill in for the Moderator in his/her absence or disability.

Section 4 The Church Clerk

- A. The Church Clerk shall be elected at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Clerk:
1. To keep records of all the business transactions of the church, as ordered in the church business meetings.
 2. To keep a record of the Dedications, Baptisms, Weddings and Deaths in the church.
 3. To keep a record of all the members, associate members and "Friends" of the church, both active and inactive. The records shall include addresses, phone numbers and e-mail addresses.
 4. To record all additions to or deletions from the membership rolls of the church.
 5. When voted by the Diaconate, to furnish and send letters of transfer, and seek letters of membership from the churches of prospective new members.
 6. To report to the American Baptist Churches of Rhode Island the condition of the church when called upon to do so together with the help of the Pastor.
 7. To transfer to his/her successor any records pertaining to the office.
 8. To be responsible for the posting of all notices of the Church Business Meetings at the proper time in advance.
 9. To serve as secretary to the Executive Board.
 10. To report at the Annual Meeting of the church.

Section 5 The Assistant Church Clerk

- A. The Assistant Church Clerk shall be elected at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Assistant Church Clerk to aid the Church Clerk in the performance of his/her responsibilities, and fill the office in any absence or disability.

Section 6 The Treasurer

- A. The Treasurer shall be elected at the annual meeting of the church for a term of one year, which may be renewed. The Treasurer shall be bonded.
- B. It shall be the responsibility of the Treasurer:
 - 1. To have custody of and keep an accurate account of all funds and investments of the church, with proper bank accounts (for each) and report, as called on by the church, on the financial condition of the church.
 - 2. To have charge of any special funds or accounts, unless otherwise provided for, and keep separate general ledger accounts for each at the direction of the church.
 - 3. To make all payment of church money by check, in accordance with the appropriations made by the church, or upon the authorization of the Executive Board.
 - 4. To keep complete record accounts of all financial transactions of the church, to serve as *ex officio* member of the Board of Trustees and as a member of the Executive Board.
 - 5. To report at the Annual Meeting of the church, and to report quarterly to the Executive Board.
 - 6. Should the Treasurer be unable to perform the duties of this office at any given time, the Executive Board will temporarily appoint a replacement to execute those duties.
 - 7. To consult with the Trustees when investment decisions need to be made.

Section 7 The Assistant Treasurer

- A. The Assistant Treasurer shall be elected at the annual meeting of the church for a term of one year, which may be renewed. The Assistant Treasurer shall be bonded.
- B. It shall be the responsibility of the Assistant Treasurer:
 - 1. To receive and keep account of all Sunday morning offerings and to deposit same to the account of the First Baptist Church of Block Island and to see that a copy of the deposit slip is given to the Treasurer.
 - 2. Should the Assistant Treasurer be unable to perform the duties of this office at any given time, the Executive Board will temporarily appoint a replacement to execute those duties.

Section 8 The Church Historian

- A. There shall be a Church Historian, to be elected at the Annual Meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Church Historian:
 - 1. To confer with the Church Clerk, to provide historical information for special services and anniversaries and at such times as desired, by the church or Pastor.
 - 2. To keep a record of any singular or important activities or programs of the church which have historical significance and to report these to the Annual Meeting of the church.

Section 9 The Church Librarian

- A. There shall be a Church Librarian to be elected each year at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Church Librarian:
 - 1. To maintain the church library and to receive additions of books and materials to be used for the Christian education program of the church.
 - 2. To arrange for displays and exhibits of the Christian education material from time to time.
 - 3. To record the withdrawals and returns of books and the materials to the church library.
 - 4. To encourage the development of reading habits of the church people.
 - 5. To serve as *ex officio* member of the Board of Christian Education.

ARTICLE VI MEETINGS

Section 1 Meetings for Worship and Christian Education

A. Meetings for worship and Christian education shall be held on Sundays and at such other times and in such manner as may best accomplish the purpose of the church and of the Lord Jesus Christ whom it seeks to serve.

Section 2 The Communion Service

A. The Lord's Supper shall be observed on the first Sunday of each month, when all Christians shall be invited to unite in this service, and at such other times as the Pastor and Diaconate may direct.

Section 3 The Annual Meeting

A. The annual business meeting shall be held on a Sunday in January selected by the Executive Board to receive the reports of the officers, boards, committee and organizations of the church and to approve them.

1. To elect officers, board members and committee members who shall be church members and associate church members.
2. To submit and approve a budget for the current year.
3. To transact any other business that may properly come before this meeting.

Section 4 Special Meetings

A. Special meetings for the transaction of business may be called by the Pastor, the Moderator, the Church Clerk, the Diaconate, the Board of Trustees, or by written request of ten members/associate members.

B. The annual calling of the roll of members, associate members and "Friends of the Harbor Church" shall be held on the Sunday nearest the 23rd of October.

Section 5 Notice of Meetings

A. The call for a church business meeting shall be in writing at least seven days prior to the meeting to each resident member, associate member and "Friend of the Harbor Church" and shall announce the time, place and purpose of the meeting. At the regular service of the church on the two Sundays before the meeting is to be held, the time, place and purpose of the meeting shall be announced. A church business meeting may be held following worship on the second Sunday of its announcement.

Section 6 The Conduct of the Meeting

A. All business meetings of the church shall be conducted according to the "Robert's Rules of Order."

ARTICLE VII QUORUM, RESPONSIBILITY AND VOTING AT BUSINESS MEETINGS OF THE CHURCH

Section 1 Quorum

A. Ten members shall constitute a quorum at any business meeting of the church. If a quorum is not reached, another meeting date may be chosen and notice of that date given at the next Sunday service.

Section 2 Voting

- A. When necessary to vote on a matter, the custom is that those in favor say, “Aye,” and those against the motion say, “no.” If there is demand for a written ballot by one-third of the members present, such a ballot shall be taken. Two tellers will be appointed by the Moderator to count to count the votes.
- B. Only members of legal age may vote on legal matters. On all other matters all members/associate members of the church may vote.
- C. Absentee voting and proxy voting are prohibited.

Section 3 Replacement of Vacancies

- A. When a church office is vacant, the Nominating Committee will present a name to fill the office at a special church meeting. The candidate will be elected then for the remainder of the term.
- B. When a vacancy occurs on any board or committee, that board or committee is authorized to fill the vacancy until the next Annual Meeting.

ARTICLE VIII AMENDMENTS

These bylaws may be altered or amended by a two-thirds vote of the members present and voting at any regular business meeting of the church, if the proposed amendment has been posted in writing in the church bulletin for two Sundays.

ARTICLE IX REVIEW OF THE BYLAWS

These bylaws shall be reviewed by the Executive Board at least each ten years from the date of their adoption.

ARTICLE X ADOPTION OF THESE BYLAWS

All Constitutions and Bylaws of the First Baptist Church of Block Island, in New Shoreham, Rhode Island, adopted and in force prior to October 24, 2010, are hereby expressly repealed and invalidated.

These Bylaws shall be immediately effective upon adoption.

JANUARY 24, 1971

REVISIONS:

January 1973

January 1974

January 1979

January 24, 1985

July 20, 1997

January 30, 2005

April 30, 2006

Amended Section 3 Annual Meeting

Item A – Change January to October

Revised October 24, 2010

Revised January 29, 2012

Proposed Bylaw Changes – to be acted upon in a special called meeting April 7, 2013

Purpose:

- 1. Make membership a congregational decision rather than a deacon decision, and make it simpler to become a member.**
- 2. Add outreach to the Deacons' responsibilities, and remove some items that are obsolete.**

Current Bylaws

Proposed Changed

ARTICLE III MEMBERSHIP

Section 1 Means of Membership

The membership of this church shall consist of those who have complied with the conditions of membership as contained herein: for persons desiring membership in this church, their names shall be presented to the Diaconate, as having made a personal declaration of faith in Jesus Christ as Lord and Savior. They, upon the affirmative vote of the diaconate (See Article IV, Section 2.B.2), shall be admitted to membership by:

- F. Baptism – which shall be taken to mean immersion.
- G. Letter of transfer – which shall apply to a member of any other Christian church.
- H. Experience – which shall apply to a member of any other Christian church from which a letter of transfer of membership is not available.
- I. Profession of Faith – which shall apply to one never before a member of any church, and who, because of a physical or genuine psychological infirmity, is unable to be immersed and desires admission by this method.
- J. Restoration – which shall apply to a former member of this church, who has been deleted from the membership roll of this church.

Section 2 Details of Membership

- E. The date of receiving the Right Hand of Fellowship shall be the date of membership, during a service of worship.
- F. Upon request of a member or another church, a letter of transfer may be granted by the Diaconate to the church which the member wishes to join. This letter must be sent to the church and not to the member.
- G. The membership with this church shall cease on the date of the member's acceptance into the membership of another church, or on the date of the transmittal of a letter of transfer to another church, or by death, or by resignation.
- H. A member shall be considered active when he/she shows some interest in attendance, activity, and/or in support of the church.

Membership in this church shall consist of those who have
(1) Professed their faith in Jesus Christ as Lord and Savior,
(2) Been baptized (by whatever mode),
(3) Expressed a desire to join the church and share in our mutual covenant and principles.
Members shall be admitted by vote of the congregation during a regular worship service of the church by any of the following means:
[same five means]

B. Upon request of another church, a letter of transfer may be granted by the Clerk to the church which the member wishes to join.

Current Bylaws

Section 3 Associate Members

- C. For people who desire an affiliation with the Harbor Church but are unable to become full members because of commitments to other churches, or for other reason, a category of affiliation known as “Associate Members of the Harbor Church” is available. The names of individuals desiring to become “Associate Members of the Harbor Church” shall be presented to the Diaconate. Requirements for this category of affiliation are:
1. Faith in Jesus Christ
 2. Willingness to serve in the tasks and ministries of the Harbor Church, as able.
 3. Support of the Harbor Church through prayers and substance, as able.

Upon recommendation of the Diaconate, such individuals shall be designated “Associate Members of the Harbor Church” and receive the Right Hand of Fellowship at a worship service.

- D. The following privileges shall be accorded “Associate Members of the Harbor Church”:
1. Shall be considered members of the Harbor Church family in fellowship and service.
 2. Shall be able to serve on any board and committee of the church.
 3. May vote at any church business meeting.
 4. Shall receive all mailings of the church throughout the year.

Section 4 Friends of the Harbor Church

A person who wishes to publicly affirm his/her support of the Harbor Church and its mission, wishing to become a Friend, will meet with the Diaconate to express his/her desire to become a Friend and may be recognized as a Friend during a worship service if the person so chooses.

Proposed Changes

Section 3 Associate Members

Persons who want to affiliate with Harbor Church but are unable to become full members because of commitments to other churches may become Associate Members while maintaining membership in another church. The requirements and privileges of membership shall be identical to full members. Associate members shall be admitted by vote of the congregation during a regular worship service of the church.

Section 4 Friends of Harbor Church

Persons who wish to publicly affirm their support of Harbor Church and its mission without becoming a member may ask to be listed as Friends of the church. Such a person may indicate to the Pastor or Clerk the desire to be considered a Friend. This affiliation may be recognized during a worship service but does not require church action. A Friend is not a member and has no voting privileges.

Current Bylaws

Article IV Boards and Committees

Section 3 The Diaconate Board

D. Responsibilities

It shall be the responsibility of the Diaconate:

13. To assist the pastor in promoting the spiritual welfare of the church; to represent the church in guiding the pastor, to assist the pastor in determining pastoral priorities, to give feedback to the pastor concerning his/her performance and other issues within the church body.
14. To have disposition of all questions concerning membership, associate membership or friends status in the church.
 - a. To confer with all who desire membership, associate membership and friends status in the church.
 - b. To vote on the reception or transfer of members, associate members and friends in accordance with the Bylaws in regard to membership. A majority of the Diaconate must be present and voting on any consideration of membership. The church clerk shall be notified of their vote.
 - c. To arrange the time, have charge of all baptismal services and assist the pastor at all baptismal services.
 - d. To care for any baptismal equipment and robes.
15. To oversee Communion preparation and assist the pastor in its administration. To care for the chancel appointments, such as candles, crosses, vases and other items.
16. To arrange the pulpit supply in the absence of the pastor.
17. To recruit and coordinate ushers and greeters for worship.
18. To administer the Deacons' Fellowship Fund and arrange for Board-approved special offerings.
19. To promote and coordinate with missions the evangelism efforts of our church congregation.
20. To report to the business meetings of the church.
21. To nominate one person to the Nominating Board annually.
22. To appoint one member of the Board to serve on the Music Committee, if applicable.
23. To appoint one member of the Board to serve on the Flower Committee
24. Pastoral Relations Committee: Based upon the suggestions from the congregation, the Deacons will appoint two members to the Pastoral Relations Committee. The pastor will appoint one member. The Committee shall consist of three members who meet periodically with the pastor and conduct an annual review of the pastor's compensation & benefits package. This Committee shall provide a communication link between the pastor and the congregation.

Proposed Changes

D. It shall be the responsibility of the Deacons:

1. To promote the spiritual vitality of the church and outreach to the community, working with the pastor.
 - (a) To advise the pastor on the vitality of worship services and arrange for lay worship leaders and ushers
 - (b) To plan and conduct special studies and emphases related to spiritual life
 - (c) To work with the church secretary and pastor on publicity
 - (d) To contact worship visitors, inactive members, and other prospects for participation in the church, and to work with the church secretary to keep current membership and prospect lists
 - (e) To work with the pastor to plan prospective member classes and outreach events geared to attracting nonmembers.
2. To oversee the administration of the two ordinances of the church, the Lord's Supper and Baptism.
 - (a) To prepare for communion services and assist the pastor in serving
 - (b) To prepare for baptismal services and care for any baptismal equipment and robes
3. To administer the Deacons' Fund for the needy by means of a Benevolence Committee elected by the Deacons.
4. To arrange for pulpit supply in the event of the pastor's absence or resignation.
5. Through the Pastoral Relations Committee, to give feedback to the pastor on performance and respond to the pastor's concerns. The PRC shall provide a communication link between the pastor and the congregation.
6. To meet monthly and at special meetings called by the chair or the pastor. Six members shall constitute a quorum.
7. To nominate one deacon to the Nominating Committee annually.
8. To report to the annual business meetings of the church.

9. To appoint two members of the Pastoral Relations Committee who will serve together with one member appointed by the pastor. The committee will meet periodically with the pastor to give feedback and discuss any communication issues. They will conduct an annual review of the pastor's compensation and benefits and make a recommendation to the Executive Board as part of the budget process. Deacon appointees shall have three year terms; the pastor's appointee shall have a one year renewable term.

(Note: For 2013, deacons will appoint one new member for a three year term. Paul Marte is rotating off. Kay Lewis will serve through 2013. Betty Lincoln will serve through 2014.)

ROLL CALL OF MEMBERS, ASSOCIATE MEMBERS AND FRIENDS

December 31, 2012

First Baptist Church of New Shoreham, RI

Martha Ball
Sally Beatty*
Cheryl Blane
Edith Blane
Laura Michel Breunig
Carol Brown
Pamela Buol
Thomas Buol
Madeline Burns
Victoria Carson
Donna Corey*
Wendell Corey*
Jeannette Davis
Lila DelPadre
Nathaniel DelPadre
Charlie Dodge
S. Willis Dodge
Josephine Dugan
Adam Dydak
Ann Fagan
Lewis Fagan
Evelyn Fairclough*
Dale Fox*
Dorothy Fox *
Eleanor McC.Garrett
Susan Gill*
William Gill*
Pamela Glen
Millard Harmon
Maegan Merrick Hobe
Rev. Steve Hollaway
Becca Hollaway
John Hopf
Sandra Hopf
Ellen Jacke*
Carol Kern*
C.C. "Sonny" Kern*
Kenneth Knapp*

Stephanie Knapp*
Mark Koch*
Charles LaCoste
Marlee LaCoste
David Lewis
Katherine Lewis
Keith Lewis
Betty Lincoln
Donald Littlefield
Lydia Littlefield
Jane Lohr
Carol Louttit
Phil Lower
Robin Lower
Debbie Lucchesi
Paul Marte*
Kathleen Martin
Rheba McKernan
Jeremy Merrick
Marcia Merrick
Barbara Michel
Doug Michel
Scott Michel
Adrian Mitchell
Judith Mitchell
Louvan Murray
Renato Nascimento
Fred Nelson
Muriel Nelson
Charles Oriel
Rev. Anthony Pappas
Cynthia Pappas
Helen S. Paquin
Richard Parent
Anna Pearce
Nadine Pearce*
William Penn
Blake Phelan

Lily Pike
Renee Rondinone
David Roosa
Judy Rose
Morgan Rose
John Sargent
Karla Sargent
Robert Sawyer*
Nancylee Schwartz
Jane Scranton
Carol Silverman
Lloyd Smith*
Martin Tay
Barbara Temple
Beth Gaffett Tengwall
Patrick Tengwall
Carrie Todd*
Todd Tremble
Jean Valentine
Shirley Wagenseil
Eric Wagner
Alison Warfel
Melanie Blane Wick
Tina Wileikis*
Kenneth Wiley*
Mayumi Wiley*
Penny Barnum Young*
William Young*

**Denotes Associate Members*

Friends

Barbara Hall
Shirley Kessler
Barbara MacDougall
Micheline Weisbroat
Richard Weisbroat

Members/Friends deceased since October, 2011:

Dorothy Benedict
Karson Pratt

MISSION STATEMENT AND GOALS OF HARBOR CHURCH

MISSION STATEMENT:

“Joyfully, we are invited by the spirit of God to embrace, celebrate and minister to the hopes and hurts of our members, neighbors, and the larger community through Christ centered prayer, worship, teaching, sharing and caring.”

GOALS AND OBJECTIVES:

1. To be an open and welcoming Christian community church.
2. To increase our family of church participants.
3. To encourage the spiritual growth of this family.
4. To identify and respond to relevant personal and community issues.
5. To seek to address the spiritual needs of all segments of the community.
6. To proclaim and live the Gospel through ministries that are:
 - affirming and forgiving
 - accepting and compassionate
 - positive and encouraging
 - healing and renewing

2012 ANNUAL REPORTS BY BOARDS AND COMMITTEES

The reports on the following pages give a summary of
Board and Committee activities
from
January 1 through December 31, 2012

EXECUTIVE BOARD ANNUAL REPORT 2012

The Executive Board is made up of representatives of the following boards and committees: the Deacons, Trustees, Christian Education, Missions, and Stewardship, along with the Treasurer, Pastor and Church Clerk. The Executive Board meets once a month to hear reports from each of its members and to act upon any issues requiring resolution. These reports are on file with the Executive Board Secretary.

Matters brought before the Executive Board during 2012 requiring action and/or approval are highlighted below:

An effort to “green” the church was brought from discussion to reality, starting with replacement of light bulbs, funded in part by doors, in part from memorial funds. Led by Bill Penn of Stewardship, a broader initiative to reduce energy costs was enacted utilizing Roosa Family Fund monies re-directed Third Floor Renovation. At year’s end electric panels installed on the upper south roof of the Adrian were producing energy; more panels to supplement hot water will be placed on the lower sunroof in the upcoming year. A new boiler will be installed in the spring of 2013.

Summer Intern — The Executive Board again approved the hiring of a summer intern for voted at a salary of \$1,750, plus expenses, for the two months. Kaden Williams from Princeton Seminary was hired to run the Summer Youth Rec Center and direct the VBS program.

Review and approval of the Budget for the year 2013.

Respectfully submitted,

Martha Ball
Church Clerk and
Secretary to Executive Board

PASTOR'S ANNUAL REPORT 2012

Improvements in 2012:

- The finances are in better shape. With some dramatic adjustments, we presented a balanced budget for 2012 reflecting both spending reductions and new income from the quilt and interest on SSB funds. We finished the year in the red, but only by the amount of the roofing job which we knew would have to come out of the reserves. Pledges are up for 2013 and the proposed budget reflects a surplus.
- The building is in better shape. We have added solar electric panels and solar hot water panels which will save us thousands of dollars each year going forward as well as reducing our carbon footprint. We replaced almost all our light bulbs with LEDs or CFLs and made the sanctuary a brighter space. We're getting a more efficient boiler this spring. The gift from the Roosa Fund had made these investments possible. The south side of the roof was also replaced and the fence between the church and the gallery was removed. The Trustees have been busy—and so has Todd Tremble, especially with improved maintenance of our carpets and wood floors.
- We are finally able to offer psychiatric consults with Butler Hospital in our building after a year of both technical and bureaucratic challenges. Patients are now meeting with doctors via telemedicine.
- The revival of the Block Island Quilt was a huge success in every way—aesthetically, socially, and financially. Thanks to Eleanor Garrett and all those who helped.
- We began “Postscript,” an opportunity for discussing the sermon following coffee hour every Sunday.

Challenges for 2013

- Common Ground Coffeehouse was “re-launched” in January 2013 with a greater focus on conversation and less on performance, with games and background music.
- The Deacons are focusing their work on spiritual vitality and outreach. We can do a lot more to strengthen publicity and outreach to our neighbors.
- We have to find better ways to build bridges to children, youth, and young families.
- We hope to develop an outreach to foreign summer workers in 2013 with the help of a seminary intern.
- With Carrie Todd “retiring” and shifting to playing one Sunday per month, we will need to find one or more organists and perhaps involve more people in planning music for worship services.
- We want all of our members to feel included in worship, fellowship, and decision making. We want our worship times to be so vital and helpful that members are motivated not only to get to church but to invite friends to join them.

Respectfully submitted,

Steve Hollaway
Pastor

BOARD OF DEACONS ANNUAL REPORT

2012

The core responsibility of the Board of Deacons is to assist the pastor in promoting the spiritual welfare of the church, and to represent the members of the congregation (and their needs) to the pastor. The Deacons confer with persons desiring to become members of the church, and have the authority to decide questions of membership. The routine duties of the Deacons are: to assist the pastor in administering communion; to care for the sanctuary furnishings; to supply volunteers to assist in worship as ushers, lay leaders and coffee hour hosts; to arrange for guest ministers when the pastor is absent; and to collect and administer donations to the Deacons' Fellowship Fund. This fund is used to meet the material needs of members of the congregation and of the Block Island community. It is administered through a Benevolence Committee consisting of the pastor and the Chair and Treasurer of the Deacon Board.

In January 2012 the Board of Deacons re-elected its officers: Patrick Tengwall, Chair; Beth Gaffett Tengwall, Secretary; and Barbara Temple, Treasurer. The other deacons serving during 2012 included Martha Ball, Carol Kern, Betty Lincoln, Judy Mitchell, David Roosa and Todd Tremble. Sonny Kern and Ellen Jacke continued to serve as Summer Deacons for 2012.

On February 5, for the first time in many years, we held a Deacon Ordination service. All current deacons and new deacon Todd Tremble were ordained by the church through the laying on of hands.

Following up on the Natural Church Development (NCD) assessment conducted in 2011, the Deacons and the pastor focused throughout 2012 on deepening the spiritual life of the Deacons as a first step to finding meaningful ways to promote spiritual vitality within the congregation. We have met regularly for fellowship outside of formal meetings, and thought and prayed about our responsibilities as spiritual leaders. In the process, we and the Pastor introduced a weekly prayer list in the bulletin, worked together to improve communication within the church body, and discussed changes in the bylaws that will formalize the Deacons' responsibility for outreach to the larger community. The draft amendments to the bylaws are included elsewhere in this Annual Report.

These are only first steps toward strengthening and revitalizing the spiritual life of the Harbor Church. The Deacons and the Pastor will continue to consider the insights from the NCD process and will pray and work together so that everyone in the congregation and leadership will grow in our love for God, our love for one another, and our love and service to our community and our world.

One practical way of serving our community is the Deacons' Benevolence Fund. From January through December 2012, the Deacons' Fund received donations totaling \$2,323.06 and distributed a total of \$2,250.00 to needy persons on Block Island. (The balance at the end of 2012 was \$250.62.) The need is still great; we have requests for assistance from members which we are unable to meet, and in effect, every dollar deposited in the fund's bank account is soon spent. The Deacons urge the congregation to give generously to the Deacons' Fund offerings taken on the first Sunday of each month throughout the year.

Other noteworthy activities of the Deacons in the past year (January to December 2012) included the following:

- Members of the Deacon Board volunteered throughout the year to staff the Friday night Soup and Song coffeehouse ministry.
- The Deacons participated in Lenten services including an ecumenical Ash Wednesday service, a Maundy Thursday potluck supper and communion service, and the Good Friday ecumenical service.
- Easter Services included an ecumenical sunrise service, the Ecumenical Choir Easter concert, and a brunch and Easter egg hunt after the morning worship service.
- Several deacons participated in planning and staffing the Vacation Bible School program held on the evenings of August 6 through 10, 2012.
- The Deacons voted to restore Madeline Burns to membership and to receive Martin Tay into church membership as a full member.
- The Deacons supplied the pulpit with the following guest speakers at various times during the year: Rev. Harry Bronkar, seminary intern Kadin Williams, and Rev. Anthony G. Pappas.

Respectfully Submitted,
Patrick Tengwall, Chair

**BOARD OF TRUSTEES ANNUAL REPORT
2012**

Secretary: Eleanor Garrett

Members: John Sargent

Don Littlefield

Marcia Merrick

David Roosa

Edith Blane

The board of trustees had an unusual and very productive year during 2012. Many projects had been discussed but have been put on hold. Some things considered were painting the sanctuary and the ladies parlor. Also considered was the need for better cost saving and better lighting in the sanctuary.

The trustees moved to have all contractual bills O.K.'d by the Pastor starting with the month of January 2012.

The third floor window project and the addition of collar ties has been finished along with installation of speakers for the Carillon. The Pastor researched using LED light bulbs in the sanctuary, and at the end of the year new sconces were installed with energy saving light bulbs.

An energy study was done by Chris Warfel during the month of February consisting of a highly technical 42 page report. Solar panels have been installed on the upper and lower south facing roofs, and as of this report the power company is doing a buy back of electricity. The church is the first building in the Historic District to receive approval for installation of solar panels from the Historic District Commission

The church sexton, Todd Tremble, has been kept busy doing routine cleaning and maintenance through out the church. and the church grounds. He will repair and paint the deck on the second floor weather permitting. New carpeting was installed in the parsonage. The parsonage bathroom fixtures were all replaced due to corrosion. New backsplash tiles were installed in the parsonage kitchen along with a new faucet and dishwasher top. New fire exit signs were installed along with carbon monoxide detectors, also new energy efficiency light bulbs have been installed outside.

During the month of May, Don Atkinson of Energy Efficiency presented information in detail on the proposal to install a new furnace and hot water heating system with storage, highlighting the savings on fuel and electric bills for the church. This project would have to be done in either the fall or spring. Due to other constraints we will be looking forward to having the work done in the spring of 2013, as Don Atkinson came in as the low bidder. The old furnace will be removed by Mark Larson in the spring.

The leaning fence between the Spring St. Gallery and the church has been removed, opening up more of the Island views and offering a welcoming atmosphere to Island visitors. Many large tree branches were removed allowing more sun in. Peter Mott has offered to take the fence off of our hands.

A bid from Ray Fornier was accepted to replace the roof shingles on the upper south facing roof.

A bid was also accepted for Chris Warfel's solar panel project. Don Atkinson who has been maintaining our furnace for many years will work with Chris Warfel on this project.

Respectfully submitted, Eleanor Garrett

**BOARD OF CHRISTIAN EDUCATION ANNUAL REPORT
2012**

Co-Chairs: Rheba McKernan
Barbara Temple
Members: Becca Hollaway
Lila DelPadre
Beth Tengwall

Christian Education at Harbor Church means not only Sunday School but Youth Bible Study and Adult Ed.

Our **Sunday School** teachers this past year were Barbara Temple, Rheba McKernan, Lila DelPadre, Kathy Martin, and Cindy Pappas.

Becca Hollaway taught the **Youth Bible Study** virtually every Sunday morning at 9:00 a.m., with an occasional substitute.

Vacation Bible School was a big success again this August, under the direction of Rheba McKernan and Kadin Williams. The theme was “Sky”, and children from all over the island and beyond participated joyfully!

Pastor Steve Hollaway taught **Adult Ed** on Sundays at 9:00 a.m. and Thursdays at 7:00 p.m., and was sometimes spelled by Patrick Tengwall. The topics were as follows:

Sundays:

Starting 1/8: *“The Problem of Pain”* by C. S. Lewis

Starting 3/18: “Passion Week”

Starting 4/15: “Embracing the Prophets in Contemporary Culture”

Starting 7/15: Sermon on the Mount

Starting 8/5: Old Testament wisdom book *Ecclesiastes*

Thursdays:

Starting 2/23: Lenten Spiritual Life Discussion Group, based on *“Streams of Living Water”* by Richard Foster

Starting 4/8: Book of *Revelation*

Starting 6/3: Letter to the Hebrews

Starting 8/23: Forgiveness: Finding Peace Through Letting Go

Starting 9/27: *“The Jesus Creed”*

Starting 12/2: Handel’s *“Messiah”*

On 9/9, Reverend Hollaway also started a new discussion group at 11:30 Sunday mornings called **“Postscript”**, in which we discuss the sermon of that day and its implications to our spirituality and in our lives.

Respectfully submitted,

Barbara Temple

MUSIC COMMITTEE ANNUAL REPORT 2012

We enjoyed a variety of special music this year for worship including solos, duets, instrumental, organ-piano duets, choirs, a Barber Shop Quartet, our children, and guest artists from Soup and Song.

The Music Committee would like to thank all who contributed their musical talents for the weekly services:

- vocalists: Virginia Dare, Maureen Flaherty, Becca Hollaway, Jane Lohr, and Barbara Temple
- instrumentalists: Gordon Aufill, Adam Dydak, Dr. Robert Hayden, Walter Hilse, Debbie Howarth, Heather Russo-Littlefield, Maggie Meckling, Steve Robison, John Henry Tripler, and Tina Wileikis
- from the Soup and Song Coffeehouse: Robert Hill and his daughter Pauline, and Ken Totushek
- our youth: Brianna Del Padre and Jake Douglas
- the barbershop quartet "Coast-to-Coast"
- Adam Dydak, substitute organist and pianist

Several of our church members sang in the Ecumenical Choir which provided special music at Ecumenical Services for the seasons of Easter, Thanksgiving, and Christmas, and participated in the Celebration of Life for Fr. Ray Kehew of St. Andrew's, and a farewell service for Fr. Dan Barker and his wife Meg at St. Ann's, and sang at the funerals of choir members Lee Cushman, Bill Crawford, and Herman Hassinger

On October 6th, the Harbor Church was pleased to host a concert by internationally known organist Walter Hilse and his wife, soprano Patricia Sullivan.

We thank everyone for sharing their musical talents with the Harbor Baptist Church and the Block Island community.

As this is my last report as Director of Music, I would like to thank the congregation for their many years of continued support and appreciation. I have loved playing the organ since the first time I sat on the organ bench, and I look forward to continuing to play on a monthly basis.

Respectfully submitted,

Carrie Todd
Director of Church Music

**MISSIONS BOARD ANNUAL REPORT
2012**

**Members: Ellen Jacke
Beth Gaffett Tengwall
Carol Kern**

This past year, we had four special offerings of the American Baptist Convention (ABC). Collections to date are as follows:

May 27	\$344.50	One Great Hour of Sharing
July 8	\$ 89.00	America for Christ
September 2	\$ 88.00	Retired Ministers & Missionaries
November 25	\$185.00	World Mission

Total Collections for 2012: \$706.50

The Annual CROP Walk for the hungry took place on August 5, 2012. Walkers collected \$1925.00. This year, twenty-five percent (25%) or \$481.25 was turned over to the Mary D Fund.

Part of our mission outreach is to adult and youth retreat groups using our facilities. This year we have hosted groups from New Jersey and Connecticut.

In addition to our donations to ABC Missions we gave ABC Regional \$4,654.00.

Harbor Church has continued to provide space for food storage and distribution for Helping Hands of Block Island Inc., a non-profit food pantry for hungry residents. We consider this an integral part of our missions outreach.

Respectfully submitted,

Beth Gaffett Tengwall

**FLOWER COMMITTEE ANNUAL REPORT
2012**

Chair: Mark Koch
Members: Judy Rose
Jean Valentine

This past year, the Flower Committee started a memorial flower sign-up sheet in Fellowship Hall, so that our parishioners could remember their loved ones by providing beautiful flowers for a Sunday service. The names of the loved ones were printed in the bulletin, as well.

At Easter time, four banners were donated to the church by Grace Luddy and Mark Koch, and hung in the sanctuary.

Sixty Pentecost geranium plants were sold, and then many were donated and planted in our outside garden. This effort was run by Martha Ball and Mark Koch.

Judy Rose's daughter, Jamie Rose, supplied us with gorgeous flower arrangements, all summer long.

Mark and Jean decorated the sanctuary for Christmas, with many helpers.. The new Nativity set was donated by Mr. and Mrs. Vanderveer of West Side Road. Our new Christmas tree was donated by Elva Derby. We also had our usual Christmas memorial poinsettia sale, and the flowers helped decorate the sanctuary until they were picked up by their owners.

Respectfully submitted,

Mark Koch

**FUNDRAISERS
2012**

This year, we had three wonderful fundraisers to help out the bottom line:

Our July 28th Annual Harbor Church Fair & Auction was a lot of fun and a great success thanks to the many members and friends who pitched in wholeheartedly with the Chairperson, Barbara Temple.

Cheryl Blane ably led the Roll Call Dinner on October 23rd, which was buffet-style, once again. It was wonderful seeing so many islanders coming to our church and enjoying the feast!

Eleanor Garrett brought back the quilt raffle this year, and she and her very artistic quilters, along with a team of ticket sellers, brought in over \$10,000 for the church!

**CHURCH CLERK ANNUAL REPORT
2012**

During the past year we were pleased to welcome Martin Tay as a new member of our church.

Sadly, two church members were lost through death and we continue to hold the families of Dorothy Benedict and Karson Pratt in our hearts and prayers.

Happily, we celebrated 4 weddings in the church and Pastor Hollaway officiated at 8 more off-site, sending twelve new couples off on life's journey.

Additional effort was made this year to remind everyone that Roll Call is not just a dinner, but also a traditional opportunity to stand up and be counted as members of the church.

As required, annual reports were filed with the American Baptist Churches of Rhode Island and the Secretary of State of State of Rhode Island and Providence Plantations.

The Church Clerk also serves as Secretary to the Executive Board and records the minutes of their meetings. All minutes and reports are on file.

Respectfully submitted,

Martha Ball
Church Clerk

**STEWARDSHIP COMMITTEE ANNUAL REPORT
2012**

A few new faces joined the Stewardship Committee in 2012. Cindy Pappas and Will Young combined forces with Bill Penn, Bill Gill and Sonny Kern along with our pastor, Steve and Lew Fagan (assistant treasurer) serving ex officio.

The committee developed the theme of “Sharing our Time, Treasures and Talents” for the 2012 season and attempted to underscore the concept throughout the year. Simply put: Stewardship is using the gifts God has given us, to do the work God is calling us to do. It is not so much about giving away part of our possessions as it is about accepting responsibility for the good management of those God given resources—our Time, our Talents, and our Treasures.

Throughout the season we attempted to illustrate the many creative ways our members share their time and skills to benefit our church, our community and the world at large. Their efforts inspire us and will encourage us in the upcoming year as we all seek to be faithful to God’s leading.

We made September, rather than November, our Stewardship focus month this year, hoping to reach a larger audience. Pledge requests went out to all members and friends of the Harbor Church. 48 families responded in faith, promising a total of \$81,436 for the 2013 season. Of those 48, 5 were “new” pledgers. As compared to last year, this represents a 10% increase in the number of ministry supporters and a 2.8% increase in our pledged revenues.

The Stewardship Committee extends a heartfelt:

THANK YOU AND GOD BLESS YOU TO ALL!

Respectfully submitted,

Cindy Pappas

NOMINATING COMMITTEE ANNUAL REPORT
2012

Moderator: Donna Corey
Church Clerk: Martha Ball
Church Treasurer: Cheryl Blane

Assistant Moderator: Doug Michel
Assistant Church Clerk: Rheba McKernan
Assistant Church Treasurer: Lew Fagan

BOARD OF DEACONS

3 year term Beth Tengwall, Todd Tremble, vacancy
2 year term Martha Ball, Barbara Temple, Patrick Tengwall
1 year term Betty Lincoln, Judy Mitchell, David Roosa

BOARD OF TRUSTEES

3 year term David Roosa, John Sargent
2 year term Eleanor Garrett, Marcia Merrick
1 year term Edith Blane, Paul Marte

BOARD OF CHRISTIAN EDUCATION

3 year term Marlee Lacoste, Barbara Temple, Beth Tengwall (*ex officio*)
2 year term Lila DelPadre
1 year term Becca Hollaway, Rheba McKernan

BOARD OF MISSIONS

2 year term Beth Tengwall, Becca Hollaway, vacancy

NOMINATING COMMITTEE

3 year term Sonny Kern
2 year term Karla Sargent
1 year term Martha Ball

STEWARDSHIP COMMITTEE

2 year term Sonny Kern, Bill Gill, Lew Fagan (*ex officio*)
1 year term Cindy Pappas, Will Young, Bill Penn

FLOWER COMMITTEE

3 year term Judy Rose
2 year term Mark Koch
1 year term Jean Valentine

SOCIAL COMMITTEE

3 year term Karla Sargent
2 year term Rheba McKernan, Todd Tremble
1 year term Ann Fagan, Judy Mitchell

AUDITING COMMITTEE

1 year term Donna Corey, Bill Penn

MUSIC COMMITTEE

Carrie Todd, Adam Dydak

CHURCH LIBRARIAN

Beth Tengwall

CHURCH HISTORIAN

Martha Ball

Respectfully submitted,
Karla Sargent, Sonny Kern, Martha Ball

**CLAYHEAD POTTERY ANNUAL REPORT
2012**

This was a year of little activity, mainly because of time conflicts for the principals. We had only three sessions. Two were held at the church during the summer – one open to the public (with a disappointing turnout) and the other for our retreat group from New Britain. The third session was held at the Block Island School with the intent of offering this once a month as an afternoon activity on Fridays when the students have early dismissal. Only four children signed up. We agreed to let the school fire the pieces in its kiln so we could keep prices low—unfortunately, the pieces made in October didn't get fired and given to the children until mid-December.

Still, we made \$220 dollars from these sessions. Of this, \$100 was given to the church for one firing and donation.

The future of Clayhead Pottery will be determined this year. Now that I will have more free time, I would like to offer it again this summer on a regular basis, and the results will decide whether this is an ongoing activity.

Respectfully Submitted,

Rheba McKernan

First Baptist Church December 31,2012 Investments

Washington Trust Bank

CD -----	1,557.07
(Received from Est. Of Charlotte Damm)	
CD -----	20,094.66
(Set up from general savings)	
Mission Account -----	2,769.73

Memorial Account -----	12,070.30
50% Solar Hot water system .	3,240.00
Light Bulbs-----	670.93
<hr/>	
Account Balance 12/31/2012 -----	8,159.37

Morgan StanleySmithBarney

2 C.D. accounts-----	43,051.75
(Started with General Funds money)	

Morgan StanleySmith Barney

CD -(Roosa Fund Restricted) -----	-53,860.03
Interest Transferred to C.D.account-----	- 2,959.87
	\$ 50,900.16

2012 Expenses.

Energy Report-----	-866.50
Solar System (down payment) -----	15,192.62
Solar Hot water system(50%) -----	3,240.19
Solar System (final payment) -----	8,412.00

Roosa account 12-31-2012 Balance 23,188.85

American Baptist Foundation: Value as of 12/31/2012

Acct # 1137 -----	138,156.87
(General fund money) This is a blended fund acct	
Acct # 1353 John & Mabel Thomas -----	70,996.64
(Principal amount is restricted)	
ACCT # 1366 Sunday school Builders-----	69,302.11
(Principal amount is restricted) new acct as of 1-1-2012	

The accounts at American Baptist Foundation have quarterly interest that is direct deposit into General working account at Washington Trust Co.

Acct # 1137 interest for year 7,528.69
Acct # 1353 interest for year 3,797.16
Acct# 1366 interest for year 3,706.56

These amounts do change with the market; these are **Blended fund** accounts with a combination of stocks & bonds.

Year end total of all investment & Restricted accounts. --- 377,277.05