The First Baptist Church of Block Island



Annual Report for 2016 January 29, 2017

The First Baptist Church of Block Island, Rhode Island, Inc., in the Town of New Shoreham, Block Island, Rhode Island

ANNUAL BUSINESS MEETING JANUARY 29, 2017 AT 11:30 AM

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First Baptist Church of Block Island Rhode Island Minutes of Annual Meeting January 31, 2016

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The Annual Meeting of the First Baptist Church of Block Island was held on January 31, 2016.

Present were: Cheryl Blane, Edith L. Blane, Donna Corey, Wendell Corey, Glenn Chadwick, Adam Dydak, Becca Hollaway, Rev. Stephen Hollaway, Mark Koch, Paul Marte, Barby Michel, Doug Michel, Anna Mullen, Cynthia Pappas, Rev. Tony Pappas, Bill Penn, Katrina Ponce, Beth Gaffett Tengwall, and Patrick Tengwall.

Moderator Donna Corey called the Annual Business Meeting of the First Baptist Church to order at 11:18 AM. Pastor Stephen Hollaway offered an opening prayer.

Except as noted, all reports and other documents referred to are printed in the Annual Report book dated January 24, 2016.

Minutes of January 25, 2015 Annual Meeting: MOTION by Bill Penn to accept the minutes as printed; seconded by Becca Hollaway. There was no discussion. All were in favor; the minutes were accepted.

The Covenant: Printed in the Annual Report book and noted for reference.

Constitution and Bylaws: Noted for reference. However, the *Annual Report* book mistakenly reproduced an outdated text of the Bylaws, with revisions only through January 29, 2012. The correct text, including amendments adopted on April 7, 2013, was not available at the time of the meeting.

Review of Member Listing ("Roll Call of Members, Associate Members, and Friends"): No comments or omissions were noted. All present observed a moment of silence in remembrance of member Josephine Dugan, who died during 2015.

Mission Statement and Goals: Printed in the *Annual Report* book and noted for reference. Bill Penn pointed out that this statement was adopted when the Rev. Patricia Harrison was the pastor and asked if it should it be redone. Pastor Hollaway responded that the Executive Board could work on updating the statement. The Moderator stated the consensus of the meeting to ask the Executive Board to explore updating the mission statement and goals, if needed.

Reports of Boards and Committees:

Executive Board: Pastor Hollaway highlighted successful events in 2015, including fundraisers. The International Student Center received an award from the Rhode Island Council of Churches. MOTION to accept the report as printed by Edith Blane; seconded by Wendell Corey. All in favor; the report was accepted.

Pastor's Report: Pastor Hollaway summarized his printed report. He highlighted the new members who joined in 2015; the success of the coffeehouse, which led to the inaugural Beatlefest concert; and his involvement in NAMI Block Island. MOTION to accept the report as printed by Edith, seconded by Beth Gaffett Tengwall. No questions or discussion. All in favor; the report was accepted.

Board of Deacons: Deacon Pat Tengwall summarized the printed report. MOTION to accept the report as printed by Wendell, seconded by Cindy Pappas. All in favor; the report was accepted.

Board of Trustees: Trustee Barby Michel spoke to the report, which emphasized maintenance projects, the resignation of the sexton and the process of hiring a replacement, and updates to the Pastor's office and the basement. A grant request to the Champlin Foundations, for window replacement and insulation and shingling of exterior walls, was turned down.

Edith Blane commented that the church should be thinking about a capital campaign to take care of the church building. During discussion, Tony Pappas mentioned that a professional contact who said he is willing to consult with the church leadership.

MOTION by Bill Penn: The Harbor Church Executive Board will invite Tony Pappas's colleague, Ed Gerard, to undertake a feasibility study for a new capital campaign for the church. Edith seconded. All in favor; the motion carried.

Returning to the Trustees' report, Pastor Steve responded to a question that there had been a problem with coordination of volunteers resulting in flower beds being untended.

MOTION to accept the Trustees' report as printed by Cindy, seconded by Bill Penn. All in favor; the report was accepted.

Reports of the Music Committee, Board of Missions and Flower Committee were noted briefly. MOTION to accept the three preceding reports as printed by Patrick, seconded by Edith. All in favor; the reports were accepted.

Church Clerk statistical report: Tony Pappas made a MOTION to accept the report as printed; the motion was seconded. All in favor; the report was accepted.

Stewardship Committee: Cindy Pappas summarized the printed report, which showed 46 pledgers and a 4.5% overall increase in dollars pledged. MOTION to accept the report as printed by Paul Marte, seconded by Edith, who (with other members) thanked Cindy for her thank-you notes to pledgers. All in favor; the report was accepted.

Nominating Committee – slate of officers and committee members: Pastor Steve clarified that only the underlined persons were being voted on. Cindy acknowledged that there were vacancies on several boards, including Stewardship and Deacons. MOTION by Bill Penn to ask the Clerk to cast one ballot to elect the slate; seconded by Edith. All in favor; the Clerk cast one ballot, and the officers and committee members were duly elected.

Treasurer's Financial Report, for year ending December 31, 2015: MOTION by Edith to accept the report as presented; seconded by Cindy. Treasurer Cheryl Blane answered questions from the members. The Moderator called for a vote. All were in favor; no opposing votes. The Treasurer's Report was accepted.

Regarding the investment accounts, Cheryl noted the financial reports for the Sunday School Builders and Missions account. The balance in the Memorial fund is down because renovations to the back lawn and the new fence were paid from that account.

She also noted that the Morgan Stanley account had been built up to \$100,000 about 15 years ago; Cheryl had begun drawing from it eight years ago to meet expenses, usually in April each year. That account was drained and is now closed.

International Student Center (ISC): Pastor Hollaway explained that this ministry of the church has its own account and reports its income and expenses separately. He anticipated that the budget for summer 2016 would include more pay for staff offset by lower expenses (fees for Town recreation programs, computer purchase). Bill noted that the BI Residents Association has approved a grant to support the ISC

in 2016. MOTION to accept the ISC financial report as printed, by Edith, seconded by Tony. No further discussion. All in favor; the report was accepted.

Consideration of 2016 Budget: Pastor Steve presented the proposed budget, elaborating on some items, including expenses for the Sextons (because the apartment is not available at this time, and the candidates are not available to move into it, the Church will pay the sextons \$150 per week for about the first five months of 2016); Insurance (new coverage added for directors and officers liability, and sexual misconduct); Music Supplies (hymnals were purchased in 2015; \$400 is a normal amount for 2016). The Secretary's salary is for 50 weeks.

Steve and Pat (for the Pastoral Relations Committee) noted the percentage increases in the Pastor's compensation lines.

Regarding income projections, Steve said the leadership was trying to be realistic. He noted that some gifts received at Roll Call time were actually 250th Anniversary gifts, and mentioned a plan for a general appeal letter in spring 2016.

There being no more questions, Becca Hollaway made a MOTION to approve the budget as presented. Beth Gaffett Tengwall seconded. There was no further discussion; no amendments were offered. The motion to approve the 2016 budget as presented was unanimously approved.

Adjournment: MOTION by Edith Blane, seconded by Becca. All were in favor. The meeting adjourned at 12:16 PM.

Respectfully submitted,
Patrick Tengwall, Church Clerk
January 28, 2017

The Harbor Church Covenant:

Having been led by the Spirit of God to profess our faith in Jesus Christ, and having been baptized in the name of the Father, the Son, and the Holy Spirit, we do now solemnly and joyfully affirm our covenant with God and with each other.

We pledge to serve Christ in the fellowship of this congregation. We shall endeavor to love one another, to remember one another in prayer, to share in each other's joys, and to sustain each other in times of distress. We aspire to be a fellowship of the concerned, where the lost may find Jesus Christ, sinners may find pardon, seekers may find meaning for their lives, and where all who come may find welcome. We shall strive to be responsible church members, through faithful attendance, study, giving and service.

We shall seek to be obedient to Christ in our daily living. Within our homes, in our labor, and while at leisure we shall strive for attitudes and actions which will reflect God's spirit working through us. Believing that our bodies are temples of the Holy Spirit, we shall endeavor to avoid experiences and habits, which defile the body and hinder our witness.

Bound together in a fellowship of faith with all who confess Jesus Christ as Lord and Savior, we shall pray and labor for a spirit of unity among all Christians.

Believing that our call to be a church is a call to witness in the world, we dedicate ourselves anew as servants of the Lord of all life. Whenever people are in bondage to ignorance, poverty, fear or prejudice, we shall strive for justice, freedom, dignity and peace. Whenever people are separated by barriers of hostility and distrust, we shall be ministers of God's reconciling love. As we pledge our support to the work of our missionaries throughout the world, we commit ourselves to the mission to which God calls us all.

Acknowledging our human frailties (and ever seeking forgiveness), we profess our need of the Holy Spirit, and commit our lives to Jesus Christ, and through Him to the care, the judgment, the deliverance, and the mercy of Almighty God. Amen.

The Harbor Church Purpose – Constitution and Bylaws, Article II:

ARTICLE II PURPOSE AND POLITY

The purpose of this church shall be the advancement of the Kingdom of God through Jesus Christ. It shall do this through the public worship of God, the preaching of the gospel, Christian instruction, inspiration, practice, fellowship and outreach – in accordance with the teachings of the Bible. We affirm the historic Baptist Principles of the American Baptist Churches in the United States and the American Baptist Church of Rhode Island.

Securing our Financial Future

The Harbor Church Mission Statement:

Joyfully, we are invited by the Spirit of God to embrace, celebrate and minister to the hopes and hurts of our members, neighbors, and the larger community through Christ-centered prayer, worship, teaching, sharing and caring.

Vision: Welcoming the Future

The Harbor Church seeks to pro-actively engage the needs and opportunities of the Block Island community -- and beyond! -- in order to make God's love, peace, justice, will and hope more real in the lives of ourselves and our neighbors.

Means to Effect the Vision:

1. Living as a Safe Harbor-- God welcomes you and we do, too!

Some possible ways to incarnate this part of our Vision:

- 1) International Workers Center
- 2) Housing: a) Year-round; b) Summer workers; c) Retreats
- 3) Community use, e.g. AA, etc.
- 4) Hispanic congregation

2. Loving Our Planet--- Following Christ Everywhere

Some possible ways to incarnate this part of our Vision:

- 1) Locally: Creation care, earth stewardship (greening our building and utility/energy practices)
- 2) In the Greater World: e.g. RI & ABCORI; USA and ABCUSA; missions, small churches, etc.

3. Blessing Our Community-- On Earth, as in Heaven

Some possible ways to incarnate this part of our Vision:

- 1) Community use of the property, including developing the front lawn as a focal point
- 2) Catalyze justice
- 3) Civil conversations; learning to be yeast, leadership skill development (e.g., work with existing entities versus developing programs from scratch)
- 4) Racial Justice
- 5) Behavioral Health
- 6) New Residents

The means to the ministries include:

- 1) A maintained, functional building
- 2) A full-time pastor to organize, train, inspire
- 3) Increasing endowments
- 4) Maximal use of current resource streams
- 5) Financial plan & performance
- 6) Organizational practices

Executive Board -- 2016

What did we do in 2016? We came to a crossroads.

During the budget process in late 2015 Stewardship brought to us the idea of a "Spring Appeal," hoping to raise upwards of \$5,000 through a solicitation to the community. We received over \$20,000 which we see as acknowledgment and appreciation of our outreach.

Outreach is not new to our congregation; the church on Chapel Street that burned in 1944 was built by us as a non-denominational chapel for summer visitors. (It was soon thereafter adapted for year-round use.) Today, over a century later, we house a seasonal International Student Center, and our space is used by a Spanish-speaking congregation twice a week year-round.

This year the Executive Committee working with the Trustees made successful applications to both the Roosa Fund and the Champlin Foundations and were awarded a total of \$40,000 dedicated to work on our always needy old building.

We completed a long overdue update of the Covenant with the Pastor; we approved a sub-committee to look at Strengthening Our Financial Future; we confirmed that the negotiation with the Spring Street Gallery for use of our space be left with Trustees; with Deacons, we received and approved Pastor Steve's sabbatical -- and were blessed that Tony Pappas was willing to come out of his well-earned retirement to fill the role of Acting Pastor.

We joined the community in being saddened by the untimely death of Bernadette McNerney, wife and mother, who had been our secretary; the position, basically filled by Pastor Steve during Bern's illness, was reviewed and has been spilt into smaller pieces in recognition of our budget and how our needs have changed.

We oversaw in a very general manner our fundraisers, the Summer Fair and Auction (thank you Ellen Jacke, Laura Chadwick and Rheba McKernan, and all who worked on the Jazz Brunch) and Roll Call (thanks to Diane Tripler who continued to build on the re-organization begun by long-time coordinator Cheryl Blane). We supported and welcomed all-hands-on-deck assistance with VBS.

We were the umbrella, but as we came to year's end and looked at the vacancies and inactivity on various boards and committees we received a proposal to re-structure, from which the Motion to Suspend printed later in this report grew. After some discussion, we agreed to present a very broad proposal, fundamentally not seeking to impose a new structure but to follow a more organic approach.

Most of our successes, such as the grants and fundraisers noted above, come from solid teamwork, we need to expand that model.

We are in a time of transition, in governance, in operations and in the not-so-distant future in leadership. Pastor Steve has given us an unusually long notice of his retirement, allowing us to start groundwork for a Search Committee without feeling rushed. Time is a gift we have to be vigilant not to squander, the end of summer 2018 is not THAT far off.

We have a lot going on, we need to truly embrace everyone who comes through our doors.

Martha Ball, Cheryl Blane, Pastor Steve Hollaway, Cindy Pappas, Beth Gaffett Tengwall, Patrick Tengwall, Will Young

Pastor's Report for 2016

If the celebration of the church's 250th anniversary in 2015 gave us a sense of how the church was appreciated and supported in the community, 2016 only deepened that awareness. When I recommended an annual appeal letter such as other nonprofits do, the idea met with some skepticism and some on our board thought a \$5,000 goal for such an appeal was unrealistic. As it turned out, a simple letter resulted in gifts of over \$23,000—and almost all of it from outside the church.

The International Student Center received significantly more support from the community this year, especially from the business community which employs the students. Common Ground Coffeehouse, which just completed its seventh(!) year, had its usual ups and downs in attendance, but I think the average participation was the highest we've ever had. Another form of support from beyond the church came in two substantial grants for building improvements from the Roosa Fund and the Champlin Foundations.

One highlight of the year was the first beach baptism in a long time, celebrating the faith commitment of two of our teenagers, Jake Douglas and Penelope Del Padre.

There were many conversations begun or renewed this year about the future of our church and the future of our buildings. I think the fact that I announced my intention to retire when I turn 66, at the end of the summer of 2018, prompted some members to want to clarify our direction before beginning a search for a new pastor. Tony Pappas and Will Young have led a process called "Strengthening Our Financial Future," with the assistance of the American Baptist Foundation; this process turned out to be more about identifying our ministry goals than about raising money, at least in the near term. Tony and Sonny Kern also led the effort by the Trustees to consider alternatives for developing our third floor in a way that will meet community needs and produce an income stream for the church. Architects have begun drawing up a proposal and it seems that 2017 will (finally) see movement on that front. The expiration of our lease with the Spring Street Gallery for the use of the "barn" has also led to a series of conversations about how that use might fit with the church's mission (or not) and how the terms of the lease might be more fair and economically realistic. Tony, Sonny, and Paul Marte are representing the church in these negotiations. Both the third floor and the barn are assets that have not produced support for the church's ministries in the way that they could, and I'm excited to see this progress.

We faced a tragedy in the church office with the sickness and death of our secretary, Bernadette McNerney, in August. It was a personal blow to many in the church, not least to the pastor. I decided not to try to fill the position right away, especially since Bernadette had gradually cut down the amount of work she could do during her illness. We experimented with the pastor picking up most of the duties; we managed to get by, but it was not altogether satisfactory. I am thankful that Laura Chadwick, experienced in church finances, stepped up right away to learn our software and serve as our financial secretary. At the end of the year we decided to employ Patrick Tengwall two days a week as administrative assistant and to formalize the work Martha Ball has done as communications manager.

I am grateful to the church for the provision of a two-month sabbatical leave in 2017, which will cause me to miss the Annual Meeting. The sabbatical was granted in the original call documents in 2009, but I had forgotten that it was coming up until after a winter cruise in 2016 when someone asked to see my "contract." I worked out a plan to tack the sabbatical onto an already-planned January vacation and head out to Santa Fe and Taos, an area Becca and I find inspiring and renewing. My pastor-turned-fulltime-poet friend Terry Minchow-Proffitt is serving as my "coach" and giving feedback on weekly batches of poems and memoir writing. It will be invigorating to use gifts that sometimes get pushed to the back burner, and I hope to have products of my sabbatical to share with those who are interested. Thank you!

Board of Deacons - 2016

The Board of Deacons continued to operate with a small but faithful group.

We opened the year with a — to us — substantial balance of \$2,535.23 to which \$2,486.00 was added. Disbursements from the benevolence fund maintained by the Deacons are confidential; we considered ourselves blessed to have on hand adequate funds to disburse \$4,625.00 during 2016.

In part because we are so few the housekeeping of keeping the communion supplies in order, lining up worship leaders, ushers and coffee hosts and hostesses takes much of our collective energy. We are hoping to better engage folks in Worship in the year ahead, starting with having the Pastor play a larger role in securing and working with the weekly Worship Leader.

As schedules allowed we participated in summer dinners twice a week with the International Students, our strongest Mission work this year. We have strong representation every Friday night at Common Ground Coffee House and particularly Beth, Judy and Cindy have broadly served as a make-shift hospitality committee, with a great deal of help from Pat and Pastor Steve and several faithful members of the congregation. Martha tried to maintain communication with the congregation and friends with weekly emails and announcements.

We have had a number of guest participants, both when Pastor Steve was on vacation and when we had the opportunity to have special guests and musicians broaden our services. The Church was blessed to have Evan Hierholzer with us again last summer; helping with the ISC and Bible Study and preaching one Sunday. We have been especially fortunate to have had the Rev Dr. Tom Wiles, Executive Minister of ABCORI, preach a few Sundays, both because it gives the leader of our state body a better feel of this place and because he is a gifted speaker.

We had the honor of attending the Baptism of Penelope DelPadre and Jake Douglas and the Dedication of Rowan McCombe, all on the beach nearest the church.

Much of our work this past year has overlapped with Executive, particularly in the arena of Pastoral Relations, the updated Covenant and Sabbatical being prime examples. We join with Executive in supporting an overhaul and update of our governance and look forward to a broader group in the year upcoming. We have generations and centuries of unwavering faith, devotion and dedication behind us, and our challenge remains to stay true to those traditions while keeping pace with the ever-changing world in which we live.

It is too easy to see what we have not accomplished, we need remember we are still here, and the words "With God's Help" have never been more true.

For the Board of Deacons Martha Ball, Judy Mitchell, Cindy Pappas, Beth Gaffett Tengwall, Patrick Tengwall Pastor Steve Hollaway

Board of Trustees Annual Report for 2016

The Trustees have had a productive year working on the many issues and projects that needed attention to keep our aging building functional and efficient. Aside from normal repairs and maintenance of the building and grounds, some important new projects were completed.

The most exciting news of the year was that the Harbor Church received two generous grants from The Roosa Fund of Block Island Ecumenical Ministries (\$10,000) and The Champlin Foundations (\$30,000). These funds will be used to replace windows, re-shingle, and insulate parts of the east and west sides of the building. The work has already begun on the west side. We are very grateful for this support!

In February, Joe Cantone and Kimberly Dugan started as our co-sextons. They have been able to split the duties and do a wonderful job with cleaning and maintenance. The sexton's apartment received needed maintenance and upgrades before they moved in.

Unfortunately, in February during the severe cold, the kitchen sustained damage to the ceiling and pipes. Using insurance money, the repairs are being completed this winter. Steps have been taken to prevent this from happening again such as putting in a new stove vent, keeping the auxiliary kitchen heater on, and a protocol of steps during cold weather.

In an effort to be pro-active, the Trustees have complied a Building Priorities List with repairs and maintenance needed for the church building. The list is organized by items that warrant immediate consideration and those items that can wait but need to be on our radar.

The Trustees took on two major cleaning projects. The basement has been completely cleaned out and organized. The third floor received the same attention and a room has been designated for Trustees' storage and supplies.

A liaison committee was established to work with The Spring Street Gallery on a new lease agreement. This is still in process.

As part of the third floor visioning for the future, the Trustees have hired Northeast Architect Collaborative to prepare the first two steps in the planning process for using this space for affordable apartments.

Minor repairs and maintenance were done such as repairing doors and locks, installing a new kitchen back flow valve, touching up paint, replacing rusting sprinkler pipes, locating and repairing screens, repairing electrical plugs, and controlling rodents.

The Trustees would like to thank the many volunteers who have helped with cleaning, repairs, planting, weeding, and financial support. Keeping the Harbor Church secure is a group effort.

Respectfully submitted,

Barby Michel, Secretary

Board of Trustees: Edith Blane, Rev. Stephen Hollaway-ex officio, Sonny Kern, Barby Michel, Fred Nelson, Tony Pappas, John Sargent, and Todd Tremble.

Board of Missions Annual Report 2016

This year we took only one mission offering. We collected \$206 for the America for Christ offering. The total for Mission collections was \$206.00.

Respectfully submitted,
Beth Gaffett Tengwall
January 24, 2016
Board of Missions: Becca Hollaway and Beth Gaffett Tengwall

CHURCH CLERK ANNUAL REPORT

2016

On January 1, 2016, the Harbor Church Membership Roll stood at 90 Members and 28 Associate Members, for a total voting membership of 118.

One new full Member was added during 2016, through baptism: Penelope DelPadre. Jake Douglas was baptized also; he had been admitted to membership in 2015 pending his baptism.

No new Associate Members were added during 2016.

During calendar year 2016, one church member was lost through death: Nancylee Schwartz. Our thoughts and prayers continue to be with her family and friends.

As of December 31, 2016, the Membership Roll includes 90 Members and 28 Associate Members, for a total voting membership of 118. There was no net change in the number of members. Also on the roll are six Friends of Harbor Church.

As required, annual reports were filed with the American Baptist Churches of Rhode Island and with the Office of the Secretary of State, State of Rhode Island and Providence Plantations.

The Church Clerk also serves as Secretary to the Executive Board and records the minutes of their meetings. All minutes and reports are on file.

Respectfully submitted,

Patrick Tengwall, Church Clerk

January 25, 2017

Stewardship Committee Annual Report 2017

The theme for this year's stewardship campaign was *Trust in the Promise – Prepare for the Future.* We have a lot to prepare for in the coming years and we must prepare with strong hearts and strong minds. "For the Lord has plans for welfare not for evil for a future and a hope." (From Jeremiah 29:11.)

The committee is very grateful to all who supported the church with pledges and gifts and to all who participated, organized and made all of our fundraisers possible!

For the year 2016, the total amount pledged was \$83,294 by 46 pledging units. The amount actually received was \$77,582, 7% less than anticipated.

Looking forward to 2017, the total amount pledged is \$72,016 (a decrease of 13.5% over 2016), by 39 giving units (a decrease of 15% relative to the previous year). *

Although these numbers are somewhat disappointing I would argue that our Spring Appeal, sent to all box holders, was a great success as it was budgeted for \$5,000 and brought in \$23,000.

We look forward to a new year and working with everyone in the coming year.

Respectfully Submitted

Sonny Kern Bill Penn William Young

Cindy Pappas, Marlee Lacoste, Steve Hollaway ex officio

* A 2017 pledge of \$4,500 was received after this report was prepared. The new total amount pledged is \$76,516.

NOMINATING COMMITTEE ANNUAL REPORT NOMINATIONS FOR CALENDAR YEAR 2017

Respectfully submitted, Karla Sargent and Martha Ball

Moderator: Donna Corey

Assistant Moderator: Doug Michel

Church Clerk: Patrick Tengwall

Assistant Church Clerk: vacancy

Church Treasurer: Cheryl Blane Assistant Church Treasurer: Marlee Lacoste

BOARD OF DEACONS

2-year term Beth Gaffett Tengwall

2-year term Martha Ball, Patrick Tengwall, vacancy

1-year term Judith Mitchell, Cindy Pappas

BOARD OF TRUSTEES

2-year term Barby Michel, John Sargent

2-year term Fred Nelson, Tony Pappas

1-year term Edith Blane, Sonny Kern

BOARD OF CHRISTIAN EDUCATION

2-year term Marlee Lacoste

2-year term Lila DelPadre

1-year term Rheba McKernan, Becca Hollaway

BOARD OF MISSIONS

1-year term Beth Tengwall, Becca Hollaway

NOMINATING COMMITTEE

2-year term Karla Sargent

1-year term Martha Ball

STEWARDSHIP COMMITTEE

1-year term Will Young, Bill Penn, vacancy

1-year term Bill Gill, Marlee Lacoste (ex officio)

FLOWER COMMITTEE

2-year term Jamie Rose

2-year term Mark Koch

1 year term Carol Kern

SOCIAL COMMITTEE

2-year term Victoria Carson

2-year term Rheba McKernan, Diane Tripler

1-year term Penny Young

AUDITING COMMITTEE

1 year term Donna Corey, Bill Penn

MUSIC COMMITTEE

Carrie Todd, Adam Dydak, Steve Hollaway

CHURCH LIBRARIAN

Beth Gaffett Tengwall

CHURCH HISTORIAN

Martha Ball

	Jan - Dec 16	Budget	\$ Over Bu
Ordinary Income/Expense			
Income			
Building insurance claim	12,711.05		
Flowers	878.00	1,200.00	-322.00
Fund Raisers			
Annual Appeal Letter	0.00	5,000.00	-5,000.00
Beatlefest Concert	1,690.00	3,000.00	-1,310.00
Fair and Auction	12,910.25	14,300.00	-1,389.75
Quilt	5,665.00	9,500.00	-3,835.00
Roll Call	9,320.00	9,000.00	320.00
Spring Appeal Letter	23,206.00		
Total Fund Raisers	52,791.25	40,800.00	11,991.25
Miscellaneous donations			
AA Group	619.00		
B.I. Gardeners	50.00		
BIED	2,465.71		
BIRA group	75.00		
Building use	8,001.09	10,500.00	-2,498.91
Christian Ed Books	25.00		
Coffee House	625.83		
Dance Class	235.00		
Ecum Choir	500.00		
Gift	5,000.00		
insurance refund	1,182.90		
International Workers CT	750.00		
Investment Income(A.B Found	14,409.40	14,400.00	9.40
Other miscellaneous	130.00		
Retreat Groups	345.00		
Room Raul	300.00		
Roosa Foundation	10,000.00		
Spanish Cong.	2,000.00		
Miscellaneous donations - Other	0.00	7,500.00	-7,500.00
Total Miscellaneous donations	46,713.93	32,400.00	14,313.93
Plate	12,502.38	20,000.00	-7,497.62
Pledge offerings			
2016 Pledges	77,582.00	82,474.00	-4,892.00
Total Pledge offerings	77,582.00	82,474.00	-4,892.00

	Jan - Dec 16	Budget	\$ Over Bu
Special collections Christmas Special collections - Other	1,710.00 0.00	2,000.00	-2,000.00
Total Special collections	1,710.00	2,000.00	-290.00
Total Income	204,888.61	178,874.00	26,014.61
Expense			
1 MISSIONS			
ABC Mission	5,280.00	5,280.00	0.00
International Worker CT.	1,600.00	1,000.00	600.00
RI Power & Light	0.00	150.00	-150.00
Total 1 MISSIONS	6,880.00	6,430.00	450.00
2 Church Building Expenses			
Building Maintenance	7,673.45	14,000.00	-6,326.55
Church Sexton	3,150.00	2,650.00	500.00
Electricity	3,831.23	4,000.00	-168.77
Fire Alarm	2,096.00	2,000.00	96.00
Fire Ext. service	810.00	500.00	310.00
Fuel Oil	3,737.62	7,000.00	-3,262.38
Hospitality Supplies	1,123.53	750.00	373.53
Insurance	13,935.04	13,500.00	435.04
Lawn, Dump, Etc.	2,381.70	2,100.00	281.70
Propane	1,434.01	1,000.00	434.01
Sewer Use	3,135.20	4,000.00	-864.80
Water	3,420.16	4,000.00	-579.84
Total 2 Church Building Expenses	46,727.94	55,500.00	-8,772.06
3 Pastoral & Worship			
Continuing Education	599.53	500.00	99.53
Deacons	129.12	500.00	-370.88
Flower Fund	841.90	1,200.00	-358.10
Medical	13,939.11	11,244.00	2,695.11
Organist	5,000.00	5,200.00	-200.00
Pastoral Salary	50,349.34	50,470.00	-120.66
Pulpit Supply	450.00	600.00	-150.00
Retirement	7,295.25	7,371.00	-75.75
Soc. Sec. Allowance	5,223.12	5,238.00	-14.88
Summer Intern Travel Expense	4,000.00 1,265.76	4,000.00 1,000.00	0.00 265.76
Total 3 Pastoral & Worship	89,093.13	87,323.00	1,770.13

	Jan - Dec 16	Budget	\$ Over Bu
4 Administrative			
Administrative Secretary	8,087.50	13,600.00	-5,512.50
Copier	2,393.00	2,300.00	93.00
Equip.Repair/Replacement	54.48	100.00	-45.52
Music Supplies	20.78	400.00	-379.22
New office equip. & Repairs	249.94		
Office Supplies	1,654.52	1,800.00	-145.48
Organ / Piano Maintenance	160.00	1,200.00	-1,040.00
Payroll Service	662.39	600.00	62.39
Payroll tax expense	597.58	1,040.00	-442.42
Postage	976.05	800.00	176.05
Tech. Computer Support	753.94	500.00	253.94
Telephone & Internet	1,720.96	750.00	970.96
Total 4 Administrative	17,331.14	23,090.00	-5,758.86
5 Christian Education			
Coffee House	1,487.89	500.00	987.89
Congregation Development	236.82	300.00	-63.18
Sunday School	0.00	100.00	-100.00
Vacation Bible School	959.53	650.00	309.53
Youth Ministries	566.71	100.00	466.71
Total 5 Christian Education	3,250.95	1,650.00	1,600.95
Bank Charge	63.00		
late fee	54.76		
66900 · Reconciliation Discrepancies	0.24		
Total Expense	163,401.16	173,993.00	-10,591.84
Net Ordinary Income	41,487.45	4,881.00	36,606.45
Other Income/Expense			
Other Income			
Interest	150.15		
Unbudgeted Income			
NYC Youth wellness Col.	1,885.50		
Total Unbudgeted Income	1,885.50		
	1,002.20		
Total Other Income	2,035.65		
Other Expense Fund Raising Expenses	4,676.79	3,500.00	1,176.79

01/17/17

	Jan - Dec 16	Budget	\$ Over Bu
Unbudgeted Expenses			
International Center	250.00		
Kitchen Ceiling repair	4,300.00		
NYC Wellness Col.	1,176.52		
Total Unbudgeted Expenses	5,726.52		
Total Other Expense	10,403.31	3,500.00	6,903.31
Net Other Income	-8,367.66	-3,500.00	-4,867.66
Net Income	33,119.79	1,381.00	31,738.79

First Baptist Church ****************2016

Mission Account:

Opening Balance 1/1/20162	2,658.69
Mission collection (One Great Hour)	206.00
Interest	1.48
Balance 12/31/2016	2,866.17

Memorial Account:

Opening Balance 1/1/2016	1, 550.96
Donations	250.00
Interest	1.66
Balance 12/31/2016	1,802.62

Washington Trust

CD account #1	20,245.36
CD account #2 (in memory of Charlotte Damm)	1,564.67

American Baptist Foundation: Value as of 12/31/2016

Account # 1137 General Fund	141, 472.93
Account # 1353 John & Mabel Thomas acct	72,700.71
Account #1366 S.S.B. (restricted account)	70,965.51

Interest earned from these three accounts is direct deposit into the general working account at Washington Trust Co.

These are investment accounts with American Baptist Foundation; they are blended fund accounts with a combination of stocks & bonds.

Sunday School Builders	Year 2016
First Baptist Church	
Block Island, R.I. 02807	
Opening Balance 1/1/2016	2,879.14
Income from May spring Tea & Lunch	872.00
Purchase of new Coffee Urn x (4)	-227.46
Gift to First Baptist Church	-1,500.00
Christmas gift to pastor	-200.00
Balance as of 12/31/2016	1,823.68

International Student Center

Financial Report 2016

Expenditures

Raul Mickle, Director	\$3.990.00
Evan Hierholzer, Assistant Dir.	3,990.00
Becca Hollaway, staff	2,143.75
Rent (partial)	666.67
Groceries	4,154.37
Supplies	1,145.00
New TV & DirecTV	1,429.65
Grill	135.00
Transportation	621.65
Sign	82.28
Musicians	332.54
Bank Fees	71.50
Total Expenditures	\$18,762.41
Balance 12-31-2016	\$446.61

Harbor Church 2017 Budget (Proposed)

Hurbor dharen 2017 Badg	2016 Budget	2016 Actual	2017 Budget Proposal	diff 16-17
Missions				
ABC/ABCORI	5,280	5,280	5,592	312
International Student Center	1,000	1,600	1,000	-00
RI Power & Light	150	-00	150	-00
Missions total	6,430	6,880	6,742	312
Building Expenses				
Maintenance	14,000	7,673	24,000	10,000
Sexton Expenses	2,650	3,150	500	(2,150)
Electricity	4,000	3,831	4,000	-00
Fire Alarm	2,000	2,096	2,000	-00
Fire Extinguishers	500	810	900	400
Fuel Oil	7,000	3,738	4,000	(3,000)
Hospitality Supplies	750	1,124	1,000	250
Insurance	13,500	13,935	13,500	-00
Lawn, Dump, etc.	2,100	2,381	2,500	400
Propane	1,000	1,434	1,500	500
Sewer Use	4,000	3,135	3,600	(400)
Water	4,000	3,420	3,600	(400)
Building Expenses Total	55,500	46,727	61,100	5,600
Pastoral and Worship				
Continuing Education	500	600	100	(400)
Deacons	500	129	250	(250)
Flower Fund	1,200	842	900	(300)
Medical Insurance	11,244	13,939	8,837	(2,407)
Organist	5,200	5,000	6,175	975
Pastor Salary	50,470	50,349	51,984	1,514
Pulpit Supply	600	450	600	-00
Retirement	7,371	7,295	7,534	163
Social Security Allowance	5,238	5,223	5,354	116
Seminary Intern	4,000	4,000	4,350	350
Travel Expense	1,000	1,266	1,000	-00
Sabbatical Expense			2,365	2,365
Visiting Pastor			4,000	4,000
Pastoral & Worship Total	87,323	89,093	93,449	6,126

	2016 Budget	2016 Actual	2017 Budget Proposal	diff 16-17
Administrative	12.600	0.000	10.000	(2,600)
Admin. Secretary	13,600	8,088	10,000	(3,600)
Copier	2,300	2,393	2,300	-00
Equip. Repair/Replacement	100	54	100	-00
Music Supplies	400	21	200	(200)
Office Equipment (new, repairs)	1 000	250	1 750	(50)
Office Supplies	1,800	1,654	1,750	(50)
Piano/Organ Maintenance	1,200	160	1,200	-00
Payroll Service	600	662	550	(50)
Payroll Tax Expense	1,040	598	110	(930)
Postage	800	976	1,000	200
Tech support, software	500	754	600	100
Telephone & internet Administrative Total	750	1,721	1,800	1,050
Administrative Iotal	23,090	17,331	19,610	-3,480
Christian Education				
Coffeehouse	500	1,488	1,500	1,000
Congregational Development	300	237	300	-00
Sunday School	100	-00	150	50
Vacation Bible School	650	959	800	150
Youth Ministries	100	567	600	500
Total Christian Education	1,650	3,251	3,350	1,700
Other Expenses				
Bank charges/fees	-00	63	-00	-00
late fee		55		-00
Carry over from Spring Appeal		10,000		-00
Fund Raising Expenses	3,500	4,677	4,500	1,000
Total Other Expenses	3,500	14,795	4,500	1,000
Budget Totals	177,493	178,077	188,751	11,258
Expenses outside budget		2016 Actual		
Kitchen ceiling repairs		4,300		
International Student Center		250		
Wellness Coalition NYC trip		1,177		
Total Expenses outside budge	et	5,727		

	2016 Budget	2016 Actual	2017 Budget Proposal	diff 16-17
Anticipated Income				
Building Use	10,500	12,125	12,500	2,000
Spring Street Gallery	1,369	2,466	4,200	2,831
Flower Fund	1,200	878	900	(300)
Roll Call	9,000	9,320	9,000	-00
Quilt	9,500	5,665	8,000	(1,500)
Fair and Auction	14,300	12,910	13,000	(1,300)
Spring Appeal Letter	5,000	23,206	12,000	7,000
Beatle Fest	3,000	1,690	2,000	(1,000)
International Student Center		750		-00
Coffeehouse	-00	626	625	625
Misc. Donations	7,500	5,155	2,000	(5,500)
Plate	20,000	12,502	14,000	(6,000)
Pledge offerings	82,474	77,582	76,516	(5,958)
Special collections	2,000	1,710	2,000	-00
Investment income	14,400	14,409	14,377	(23)
Acting pastor offset	-00	-00	4,000	4,000
Insurance payment	-00	1,183	-00	-00
Carry over from Spring Appeal			10,000	10,000
Total Income	180,243	182,177	185,118	4,875
Total Budget over (under)	2,750	4,100	(3,633)	

Income outside budget	2016 Actual
Roosa Grant	10,000
Insurance payment	12,711
Champlin Grant	30,000
Total, income outside budget	52,711

The Executive Board proposes the following Motion to Suspend:

Motion: That this body suspend Article IV, Sections 3 (Deacons), 5 (Christian Education), 6 (Executive), 7 (Mission), 11 (Nominating), and 12 (Social) of our current by-laws, and replace these boards and committees with a new board, which we can call "the Leadership Board." The Leadership Board will initially be composed of all current Deacons and Executive Board members who are willing to serve plus some additional members at this Board's discretion. The Leadership Board shall function for one year and report to the next Annual Meeting of the congregation with a recommendation for the church's future structure.

In way of explanation:

The Leadership Board would work to make sure that worship flows smoothly, prioritize our ministries and programs, and organize the business end of things. The key is that Leadership Board members would reach out to others to help us achieve the goals and priorities. If the Leadership Board wants to have programs in any area, it would need to make a plan and find the people to support it. Initially, those members coming from the Diaconate would continue to fulfill Deacon's duties. By creating a more viable group that is willing to try to guide and work on church wide matters, and reduce the meetings to once per month, it would allow a better opportunity to strategize and organize our goals in an orderly fashion.

Securing our Financial Future

The Harbor Church Mission Statement:

Joyfully, we are invited by the Spirit of God to embrace, celebrate and minister to the hopes and hurts of our members, neighbors, and the larger community through Christ-centered prayer, worship. teaching, sharing and caring.

Vision: Welcoming the Future

The Harbor Church seeks to pro-actively engage the needs and opportunities of the Block Island community -- and beyond! -- in order to make God's love, peace, justice, will and hope more real in the lives of ourselves and our neighbors.

Means to Effect the Vision:

4. Living as a Safe Harbor-- God welcomes you and we do, too!

Some possible ways to incarnate this part of our Vision:

- 5) International Workers Center
- 6) Housing: a) Year-round; b) Summer workers; c) Retreats
- 7) Community use, e.g. AA, etc.
- 8) Hispanic congregation

5. Loving Our Planet--- Following Christ Everywhere

Some possible ways to incarnate this part of our Vision:

- 3) Locally: Creation care, earth stewardship (greening our building and utility/energy practices)
- 4) In the Greater World: e.g. RI & ABCORI; USA and ABCUSA; missions, small churches, etc.

6. Blessing Our Community-- On Earth, as in Heaven

Some possible ways to incarnate this part of our Vision:

- 7) Community use of the property, including developing the front lawn as a focal point
- 8) Catalyze justice
- 9) Civil conversations; learning to be yeast, leadership skill development (e.g., work with existing entities versus developing programs from scratch)
- 10) Racial Justice
- 11) Behavioral Health
- 12) New Residents

The means to the ministries include:

- 7) A maintained, functional building
- 8) A full-time pastor to organize, train, inspire
- 9) Increasing endowments
- 10) Maximal use of current resource streams
- 11) Financial plan & performance
- 12) Organizational practices

The Harbor Church Covenant:

Having been led by the Spirit of God to profess our faith in Jesus Christ, and having been baptized in the name of the Father, the Son, and the Holy Spirit, we do now solemnly and joyfully affirm our covenant with God and with each other.

We pledge to serve Christ in the fellowship of this congregation. We shall endeavor to love one another, to remember one another in prayer, to share in each other's joys, and to sustain each other in times of distress. We aspire to be a fellowship of the concerned, where the lost may find Jesus Christ, sinners may find pardon, seekers may find meaning for their lives, and where all who come may find welcome. We shall strive to be responsible church members, through faithful attendance, study, giving and service.

We shall seek to be obedient to Christ in our daily living. Within our homes, in our labor, and while at leisure we shall strive for attitudes and actions which will reflect God's spirit working through us. Believing that our bodies are temples of the Holy Spirit, we shall endeavor to avoid experiences and habits, which defile the body and hinder our witness.

Bound together in a fellowship of faith with all who confess Jesus Christ as Lord and Savior, we shall pray and labor for a spirit of unity among all Christians.

Believing that our call to be a church is a call to witness in the world, we dedicate ourselves anew as servants of the Lord of all life. Whenever people are in bondage to ignorance, poverty, fear or prejudice, we shall strive for justice, freedom, dignity and peace. Whenever people are separated by barriers of hostility and distrust, we shall be ministers of God's reconciling love. As we pledge our support to the work of our missionaries throughout the world, we commit ourselves to the mission to which God calls us all.

Acknowledging our human frailties (and ever seeking forgiveness), we profess our need of the Holy Spirit, and commit our lives to Jesus Christ, and through Him to the care, the judgment, the deliverance, and the mercy of Almighty God. Amen.

The Harbor Church Purpose - Constitution and Bylaws, Article II:

ARTICLE II PURPOSE AND POLITY

The purpose of this church shall be the advancement of the Kingdom of God through Jesus Christ. It shall do this through the public worship of God, the preaching of the gospel, Christian instruction, inspiration, practice, fellowship and outreach – in accordance with the teachings of the Bible. We affirm the historic Baptist Principles of the American Baptist Churches in the United States and the American Baptist Church of Rhode Island.

CONSTITUTION AND BYLAWS OF THE FIRST BAPTIST CHURCH OF BLOCK ISLAND, RHODE ISLAND

THE COVENANT

Having been led by the Spirit of God to profess our faith in Jesus Christ, and having been baptized in the name of the Father, the Son, and the Holy Spirit, we do now solemnly and joyfully affirm our covenant with God and with each other.

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Acknowledging our human frailties (and ever seeking forgiveness), we profess our need of the Holy Spirit, and commit our lives to Jesus Christ, and through Him to the care, the judgment, the deliverance, and the mercy of Almighty God. Amen.

BYLAWS

ARTICLE I NAME

The name of this church shall be: "The First Baptist Church of Block Island, Inc., (Incorporated) in the Town of New Shoreham, Block Island, Rhode Island," also known as "The Harbor Church." – Organized in 1765.

ARTICLE II PURPOSE AND POLITY

The purpose of this church shall be the advancement of the Kingdom of God through Jesus Christ. It shall do this through the public worship of God, the preaching of the gospel, Christian instruction, inspiration, practice, fellowship and outreach – in accordance with the teachings of the Bible. We affirm the historic Baptist Principles of the American Baptist Churches in the United States and the American Baptist Church of Rhode Island.

1. THE LORDSHIP OF JESUS CHRIST

He alone is the ultimate authority in all matters of faith and life of the believer.

2. THE SUPREMACY OF THE SCRIPTURES

The Bible, which can be read and understood by all believers, is supreme over all man-made creeds, with the New Testament giving the highest and noblest teachings.

3. THE PRIESTHOOD OF BELIEVERS

Every person can contact God directly through Christ, and through prayer, without the aid of human priests.

4. BELIEVERS BAPTISM

Baptism is only for believers in Jesus Christ as Lord and Savior, and the mode is immersion, as taught in the New Testament.

REGENERATE CHURCH MEMBERSHIP

Church membership is only for believers by personal reason, understanding and decision.

6. SEPARATION OF CHURCH AND STATE

The state and government should protect all religions and religious groups, but should favor none, in any way, over another.

7. RELIGIOUS FREEDOM

Every person is responsible only to God for his/her religious beliefs and practices; so he/she should have the right to worship God, through Jesus Christ, as his/her own convictions and his/her conscience directs him/her to do so (as long as this is not to the detriment of others).

8. THE AUTONOMY OF THE LOCAL CHURCH

Each local church is self-governing, choosing its own pastor/ managing and conducting its own affairs.

9. THE GREAT COMMISSION

The great obligation of every Christian is to practice and extend his/her faith, by constantly seeking to radiate it from his/her daily living, and to lead others into the Christian Way.

We believe in the ecumenical movement, and accept the privilege and the obligation to cooperate with other American Baptist Churches, and with other religious bodies having the same objectives.

The polity or governance of this church is vested in its members, who exercise the right of majority control in all its affairs, subject in legal matters to the laws of the State of Rhode Island.

ARTICLE III MEMBERSHIP

Section 1 Means of Membership

Membership in this church shall consist of those who have:

- (1) Professed their faith in Jesus Christ as Lord and
- Savior,
- (2) Been baptized (by whatever mode),
- (3) Expressed a desire to join the church and share in our mutual covenant and principles.

Members shall be admitted by vote of the congregation during a regular worship service of the church by any of the following

- A. Baptism which shall be taken to mean immersion.
- B. Letter of transfer which shall apply to a member of any other Christian church.
- C. <u>Experience</u> which shall apply to a member of any other Christian church from which a letter of transfer of membership is not available.
- D. <u>Profession of Faith</u> which shall apply to one never before a member of any church, and who, because of a physical or genuine psychological infirmity, is unable to be immersed and desires admission by this method.
- E. <u>Restoration</u> which shall apply to a former member of this church, who has been deleted from the membership roll of this church.

Section 2 Details of Membership

- A. The date of receiving the Right Hand of Fellowship shall be the date of membership, during a service of worship.
- B. Upon request of another church, a letter of transfer may be granted by the Clerk to the church which the member wishes to join.
- C. The membership with this church shall cease on the date of the member's acceptance into the membership of another church, or on the date of the transmittal of a letter of transfer to another church, or by death, or by resignation.
- D. A member shall be considered active when he/she shows some interest in attendance, activity, and/or in support of the church.

Section 3 Associate Members

Persons who want to affiliate with Harbor Church but are unable to become full members because of commitments to other churches may become Associate Members while maintaining membership in another church. The requirements and privileges of membership shall be identical to full members. Associate members shall be admitted by vote of the congregation during a regular worship service of the church.

Section 4 Friends of the Harbor Church

Persons who wish to publicly affirm their support of Harbor Church and its mission without becoming a member may ask to be listed as Friends of the church. Such a person may indicate to the Pastor or Clerk the desire to be considered a Friend. This affiliation may be recognized during a worship service but does not require church action. A Friend is not a member and has no voting privileges.

ARTICLE IV BOARDS AND COMMITTEES

- **Section 1** "Member" shall be interpreted to include both members and associate members.
- **Section 2** All terms will begin, and the installation of new officers will occur, on the first Sunday following the Annual Meeting in January.

Section 3 The Diaconate Board

- A. Election of Members: This Board shall consist of at least nine members and not more than fifteen members. Three of these nine are to be elected each year at the Annual Meeting of the Church for a term of three years. In addition, the Deacons in consultation with the pastor shall select annually at least two members or associate members from the summer congregation to serve as Deacons during the months they are on the island. A Chair, Secretary and Treasurer shall be elected from the members of the Board each January. The Chair shall be a member of the Executive Board.
- B. The Pastor is an ex officio member of the Board.
- C. Term of Office: All Deacons may serve two consecutive terms; thereafter, it is recommended that a member not be re-elected until one year has elapsed.
- D. It shall be the responsibility of the Deacons:
- 1. To promote the spiritual vitality of the church and outreach to the community, working with the pastor.
 - (a) To advise the pastor on the vitality of worship services and arrange for lay worship leaders and

ushers

- (b) To plan and conduct special studies and emphases related to spiritual life
- (c) To work with the church secretary and pastor on publicity
- (d) To contact worship visitors, inactive members, and other prospects for participation in the church, and to work with the church secretary to keep current membership and prospect lists
- (e) To work with the pastor to plan prospective member classes and outreach events geared to attracting non-members.
- 2. To oversee the administration of the two ordinances of the church, the Lord's Supper and Baptism.
 - (a) To prepare for communion services and assist the pastor in serving

- (b) To prepare for baptismal services and care for any baptismal equipment and robes
- 3. To administer the Deacons' Fund for the needy by means of a Benevolence Committee elected by the Deacons.
 - 4. To arrange for pulpit supply in the event of the pastor's absence or resignation.
 - 5. Through the Pastoral Relations Committee, to give feedback to the pastor on performance and respond to the pastor's concerns. The PRC shall provide a communication link between the pastor and the congregation.
- 6. To meet monthly and at special meetings called by the chair or the pastor. Six members shall constitute a quorum.
 - 7. To nominate one deacon to the Nominating Committee annually.
 - 8. To report to the annual business meetings of the church.
 - 9. To appoint two members of the Pastoral Relations Committee who will serve together with one member appointed by the pastor. The committee will meet periodically with the pastor to give feedback and discuss any communication issues. They will conduct an annual review of the pastor's compensation and benefits and make a recommendation to the Executive Board as part of the budget process. Deacon appointees shall have three year terms; the pastor's appointee shall have a one year renewable Term.
- E. The Diaconate Board shall meet monthly and at the call of the chair or pastor. Six members shall constitute a quorum at meetings.

Section 4 The Board of Trustees

- A. Election of Members: The Board of Trustees shall consist of seven members, with at least two elected at each Annual Meeting for a term of three years. The pastor and Church Treasurer shall be *ex officio* members of the Board. The Board will elect a member to represent the Trustees on the Executive Board.
- B. Term of Office: Members will be elected for a term of three year. Terms are renewable.
- C. It shall be the responsibility of the Board of Trustees:
 - a. To administer the general maintenance of all property belonging to the church.
 - b. To recommend the disbursement of trustee-restricted funds in consultation with the Church Treasurer.
 - c. To employ a suitable custodian and any other maintenance help/contractors that may be deemed necessary.
 - d. To arrange and contract for adequate and suitable liability and property insurance in consultation with the Executive Board.
 - e. To arrange for any short-term loans required for the general maintenance of the church's physical property, not to exceed \$10,000.
 - f. To make recommendations to the membership of the church for any major capital improvements necessary.
 - g. To report at the Annual Meeting a summary of the year's activity relative to the property.
- D. Meetings of the Board of Trustees shall be held monthly or at the call of the chair or the pastor, and a copy of the minutes will be given to the Church Treasurer.

Section 5 The Board of Christian Education

- A. Election of Members: The Board of Christian Education shall consist of a minimum of five members. Two members are to be elected at two consecutive Annual Meetings for a term of three years each, and one member is to be elected every third year for a three-year term. Terms are renewable. The Board will elect a Chair at its first meeting each year from its membership. The Chair will be a member of the Executive Board. The board may appoint advisory members to serve in addition to the above.
- B. The pastor and Church Librarian are ex officio members of the board.
- C. It shall be the responsibility of the Board of Christian Education:
 - To provide supervision and administration of the church school with the co-operation of the pastor.
 - 2. To cooperate with the pastor in the work of Christian education, and in the appointment, training and the assignment of the teaching staff.
 - 3. To arrange for the keeping of records and recognition of attendance of the church school.
 - 4. To oversee other work with the children and youth of the church, including all young people's activities, Youth Group and summer children's Christian education.
 - 5. To coordinate all Christian education work within the church, and submit a proposed Christian education budget to the Executive Board for the coming year.
 - 6. To cooperate with the Board of Missions and provide missionary education.
 - 7. To support an adult Christian education program.
 - 8. To provide suitable Christian education materials for the library.
 - 9. To report at the Annual Meeting of the church.
- D. The Board of Christian Education shall meet as needed, or at the call of the chair or pastor.

Section 6 The Executive Board

- A. The Executive Board shall consist of the following persons:
 - 1. The Chair* of the Diaconate Board.
 - 2. The Chair* of the Board of Trustees.
 - 3. The Chair* of the Board of Christian Education.
 - 4. The Chair* of the Board of Missions.
 - The Chair* of the Stewardship Committee.
 *The Chairs may designate another member to represent their boards/committees in their absence.
 - 6. The Pastor.
 - 7. The Church Treasurer.
 - 8. The Church Clerk.
 - 9. The Board shall elect a chair from within its membership at the first meeting of the Board following the annual meeting.
- B. It shall be the responsibility of the Executive Board:
 - 1. To give direction to the church emphasis, coordinate church activities, prevent over-lapping of efforts, initiate new church-wide programs as needed, resolve any questions of areas of jurisdiction, evaluate planning and goal setting throughout the boards and committees of the

- church; in essence, to act on behalf of the church as a whole in the interim between church meetings.
- 2. To initiate, enhance and continually evaluate our ecumenical relations and activities.
- 3. To appoint chairs to organize annual fund raisers. To approve and oversee all stewardship and fund-raising programs and activities, including special church projects.
- 4. To handle negotiations with the pastor concerning continuing education, vacations, sabbaticals, housing, and other matters of this nature.
- a. To receive the report of the Pastoral Relations Committee regarding the Pastor's compensation and benefits program and include its recommendations in the preparation of the annual operating budget.
- 5. To receive a quarterly report from the Church Treasurer, to oversee the general fund and investment of all church funds, and to submit a budget to the annual church meeting.
- 6. To work with the Board of Trustees in establishing and maintaining a viable insurance plan.
- 7. To hire the church secretary.
- C. The Executive Board shall meet monthly or at the call of the pastor, the chairs of the Diaconate Board or Board of Trustees, or the Church Treasurer. Five members shall constitute a quorum.

Section 7 The Board of Missions

- A. Election of Members: The Board of Missions shall consist of a minimum of five members, including the pastor and four elected members. Two members are to be elected each year at the Annual Meeting for a term of two years. Terms are renewable. The Board will elect a chair each year from its membership. The Chair will be a member of the Executive Board.
- B. It shall be the responsibility of the Board of Missions:
 - 1. To become acquainted with the American Baptist Church's Mission Program at home and around the world and to inform the congregation about this program.
 - 2. To develop the missionary concern and integrate mission stewardship into the Christian education program of the church.
 - 3. To consider and recommend a Baptist mission goal as a part of our Christian stewardship in the outreach mission of the church.
 - 4. To promote mission efforts in our community, nation and world as we are able.
 - 5. To promote and coordinate, with the Diaconate, the evangelism efforts of our congregation.
 - 6. To report at the Annual Meeting of the church.
- C. The Board of Missions shall hold periodic meetings to carry out these goals. Any special meetings may be called by the chairperson or the pastor.

Section 8 The Stewardship/Endowment Committee

- A. Election of Members: There shall be a Stewardship Committee consisting of four church members. Two members shall be elected each year at the Annual Meeting of the Church for a term of two years, which may be renewed. At the first meeting of the year following the Annual Meeting, the committee shall elect a chair from its members. The chair of the Stewardship Committee shall be a member of the Executive Board.
- B. The Pastor and Treasurer (or Assistant Treasurer) are ex officio members of the Committee.
- C. The responsibilities of the Stewardship Committee shall be:

- 1. To oversee and promote a program for the education of the congregation in the area of stewardship.
- 2. To oversee the solicitation of funds for the annual operating expenses of the church (the "General Fund").
- 3. To oversee any capital or special fund drives as needed.
- 4. To accomplish such other responsibilities as may properly be classified as stewardship.
- 5. To submit an estimate of income to the Executive Committee for the annual budget.
- D. It shall be the responsibility of the members to oversee memorials, gifts and endowments:
 - 1. To promote special interest in memorial giving (i.e. planned giving).
 - 2. To receive memorial and endowment gifts which are consistent with the memorial program of the church and to apply these gifts in consultation with the other Boards and Committees of the church according to the desires of the donor.
 - 3. To maintain memorial records. A Committee member shall maintain the memorial records.

Section 9 The Flower Committee

- A. Election of Members: There shall be a Flower Committee with a minimum of three persons. At least one member will be elected each year at the Annual Meeting of the church for a term of three years. Terms are renewable. The Committee will elect a chair each year from its membership.
- B. It shall be the responsibility of the Flower Committee:
 - To see that flowers or suitable decorations are provided for each service held in the sanctuary of the church and to prepare flowers for special church occasions. It should encourage flowers to be given in memory of loved ones whenever possible and keep a record of such memorial gifts of flowers.
 - 2. To make proper distribution of the flowers supplied for the services of worship whenever possible, such as taking them to the sick and shut-ins.
 - 3. To report at the Annual Meeting of the church.

Section 10 The Music Committee

- A. Members: There shall be a Music Committee to consist of one church member, the pastor, and the organist. The church member will be elected for a term of three years at the Annual Meeting of the church. Terms are renewable.
- B. It shall be the responsibility of the Music Committee:
 - 1. To supervise the music for worship services of the church.
 - 2. To engage and be responsible for the work of the organist and any choirs within the limits of the music budget.
 - 3. To be responsible for the purchasing and care of any church music and for the care of any choir robes within the limits of the budget.
 - 4. To communicate with the Diaconate.
 - 5. To report at the Annual Meeting of the church.

Section 11 The Nominating Committee

- A. The Nominating Committee shall consist of three members. Each year, the Deacons will nominate one member to be elected at the Annual Meeting of the church to serve for a term of three years.
- B. It shall be the responsibility of the Nominating Committee:

- 1. To prepare the official list of the nominations for all officers, boards and committees (except the Nominating Committee) to be filled at the next Annual Meeting of the church, and any proper number of delegates for state and national councils and conventions as is advisable and allowable.
- 2. To report this list of the nominations at the Annual Meeting of the church.

Section 12 The Social Committee

- A. There shall be a Social Committee with a minimum of four persons, at least one to be elected each year at the Annual Meeting of the church for a term of three years. Terms are renewable. The chair shall be elected each year from the committee members.
- B. It shall be the responsibility of the Social Committee:
 - 1. To have supervision of the social affairs of the church (i.e. funerals, weddings, etc.)
 - 2. To have supervision of the kitchen facilities and supplies.
 - 3. To plan such activities among the church members, friends and the community that shall develop the spirit of good fellowship, in cooperation with the pastor.
 - 4. To report to the Annual Meeting of the church.

Section 13 Auditing Committee

- A. The Auditing Committee shall consist of a minimum of two people to be elected at the Annual Meeting of the church for a term of one year. Terms are renewable.
- B. The responsibilities of the Auditing Committee shall be to audit all the financial records of the church and to report at the Annual Meeting of the church.

ARTICLE V OFFICERS

Section 1 The Pastor

- A. The spiritual leader of the church shall be the Pastor.
- B. It shall be the responsibility of the Pastor:
 - 1. To promote the spiritual welfare of the church.
 - 2. To preach and conduct the services of worship, unless otherwise provided for.
 - 3. To oversee and supervise all employees of the church as head of staff.
 - 4. In every possible way, to stimulate and oversee the entire work of the church.
 - 5. To be an *ex officio* member of all boards and committees upon which the pastor is not an official member.

C. Tenure of Office

1. The pastor's term of office shall be considered permanent but may be terminated by mutual agreement, or with three months' notice by 1) a majority vote of a duly constituted church meeting, or 2) by the written resignation of the pastor.

2. If the pastor resigns, a church meeting shall be called within two weeks to consider and act upon the resignation.

D. When the church has no Pastor:

- 1. When a vacancy occurs in the pastorate of the church, the moderator will call a special church meeting to establish a Pulpit Committee. This committee shall consist of the moderator, one representative each from the Diaconate, the Board of Trustees, the Board of Christian Education, who shall be nominated by their respective boards, and three members at large, who shall be chosen from a slate presented by the Nominating Committee. The Pulpit Committee shall be elected by the congregation.
- 2. This Pulpit Committee of seven members shall elect its own chair at its first meeting, and then invite the State Executive Minister, American Baptist Churches of Rhode Island, to meet with them.
- 3. It shall be the Pulpit Committee's responsibility to select a pastoral candidate and present the candidate's name and qualifications to the church at a congregational meeting called for the purpose of having the congregation vote on a call to the candidate. If approved, the Pulpit Committee will then call this candidate to serve as the new Pastor.
- E. Recommendations for the incoming Pastor's salary, housing, pension and so forth, shall be made by the Pulpit Committee-to the Executive Board for approval; the Pulpit Committee will then negotiate these arrangements with the Pastor.

Section 2 The Moderator

- A. The Moderator of the church shall be elected at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the Moderator's responsibility:
 - 1. To preside at all business meetings of the church membership.
 - 2. To call a church meeting when necessary.

Section 3 The Assistant Moderator

A. The Assistant Moderator shall be elected for a one-year term, which may be renewed, at the time of the Annual Meeting of the church and his/her responsibility would be to assist the Moderator in his/her responsibilities. In addition, the Assistant Moderator would fill in for the Moderator in his/her absence or disability.

Section 4 The Church Clerk

- A. The Church Clerk shall be elected at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Clerk:
 - 1. To keep records of all the business transactions of the church, as ordered in the church business meetings.

- 2. To keep a record of the Dedications, Baptisms, Weddings and Deaths in the church.
- 3. To keep a record of all the members, associate members and "Friends" of the church, both active and inactive. The records shall include addresses, phone numbers and e-mail addresses.
- 4. To record all additions to or deletions from the membership rolls of the church.
- 5. When voted by the Diaconate, to furnish and send letters of transfer, and seek letters of membership from the churches of prospective new members.
- 6. To report to the American Baptist Churches of Rhode Island the condition of the church when called upon to do so together with the help of the Pastor.
- 7. To transfer to his/her successor any records pertaining to the office.
- 8. To be responsible for the posting of all notices of the Church Business Meetings at the proper time in advance.
- 9. To serve as secretary to the Executive Board.
- 10. To report at the Annual Meeting of the church.

Section 5 The Assistant Church Clerk

- A. The Assistant Church Clerk shall be elected at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Assistant Church Clerk to aid the Church Clerk in the performance of his/her responsibilities, and fill the office in any absence or disability.

Section 6 The Treasurer

- A. The Treasurer shall be elected at the annual meeting of the church for a term of one year, which may be renewed. The Treasurer shall be bonded.
- B. It shall be the responsibility of the Treasurer:
 - 1. To have custody of and keep an accurate account of all funds and investments of the church, with proper bank accounts (for each) and report, as called on by the church, on the financial condition of the church.
 - 2. To have charge of any special funds or accounts, unless otherwise provided for, and keep separate general ledger accounts for each at the direction of the church.
 - 3. To make all payment of church money by check, in accordance with the appropriations made by the church, or upon the authorization of the Executive Board.
 - 4. To keep complete record accounts of all financial transactions of the church, to serve as *ex officio* member of the Board of Trustees and as a member of the Executive Board.
 - 5. To report at the Annual Meeting of the church, and to report quarterly to the Executive Board.
 - 6. Should the Treasurer be unable to perform the duties of this office at any given time, the Executive Board-will temporarily appoint a replacement to execute those duties.
 - 7. To consult with the Trustees when investment decisions need to be made.

Section 7 The Assistant Treasurer

A. The Assistant Treasurer shall be elected at the annual meeting of the church for a term of one year, which may be renewed. The Assistant Treasurer shall be bonded.

B. It shall be the responsibility of the Assistant Treasurer:

To receive and keep account of all Sunday morning offerings and to deposit same to the
account of the First Baptist Church of Block Island and to see that a copy of the deposit slip is
given to the Treasurer.

2. Should the Assistant Treasurer be unable to perform the duties of this office at any given time, the Executive Board will temporarily appoint a replacement to execute those duties.

Section 8 The Church Historian

- A. There shall be a Church Historian, to be elected at the Annual Meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Church Historian:
 - 1. To confer with the Church Clerk, to provide historical information for special services and anniversaries and at such times as desired, by the church or Pastor.
 - 2. To keep a record of any singular or important activities or programs of the church which have historical significance and to report these to the Annual Meeting of the church.

Section 9 The Church Librarian

- A. There shall be a Church Librarian to be elected each year at the annual meeting of the church for a term of one year, which may be renewed.
- B. It shall be the responsibility of the Church Librarian:
 - 1. To maintain the church library and to receive additions of books and materials to be used for the Christian education program of the church.
 - 2. To arrange for displays and exhibits of the Christian education material from time to time.
 - 3. To record the withdrawals and returns of books and the materials to the church library.
 - 4. To encourage the development of reading habits of the church people.
 - 5. To serve as ex officio member of the Board of Christian Education.

ARTICLE VI MEETINGS

Section 1 <u>Meetings for Worship and Christian Education</u>

A. Meetings for worship and Christian education shall be held on Sundays and at such other times and in such manner as may best accomplish the purpose of the church and of the Lord Jesus Christ whom it seeks to serve.

Section 2 The Communion Service

A. The Lord's Supper shall be observed on the first Sunday of each month, when all Christians shall be invited to unite in this service, and at such other times as the Pastor and Diaconate may direct.

Section 3 The Annual Meeting

- A. The annual business meeting shall be held on a Sunday in January selected by the Executive Board to receive the reports of the officers, boards, committee and organizations of the church and to approve them.
 - 1. To elect officers, board members and committee members who shall be church members and associate church members.
 - 2. To submit and approve a budget for the current year.
 - 3. To transact any other business that may properly come before this meeting.

Section 4 Special Meetings

- A. Special meetings for the transaction of business may be called by the Pastor, the Moderator, the Church Clerk, the Diaconate, the Board of Trustees, or by written request of ten members/associate members.
- B. The annual calling of the roll of members, associate members and "Friends of the Harbor Church" shall be held on the Sunday nearest the 23rd of October.

Section 5 Notice of Meetings

A. The call for a church business meeting shall be in writing at least seven days prior to the meeting to each resident member, associate member and "Friend of the Harbor Church" and shall announce the time, place and purpose of the meeting. At the regular service of the church on the two Sundays before the meeting is to be held, the time, place and purpose of the meeting shall be announced. A church business meeting may be held following worship on the second Sunday of its announcement.

Section 6 The Conduct of the Meeting

A. All business meetings of the church shall be conducted according to the "Robert's Rules of Order."

ARTICLE VII QUORUM, RESPONSIBILITY AND VOTING AT BUSINESS MEETINGS OF THE CHURCH

Section 1 Quorum

A. Ten members shall constitute a quorum at any business meeting of the church. If a quorum is not reached, another meeting date may be chosen and notice of that date given at the next Sunday service.

Section 2 Voting

A. When necessary to vote on a matter, the custom is that those in favor say, "Aye," and those against the motion say, "no." If there is demand for a written ballot by one-third of the members present, such a ballot shall be taken. Two tellers will be appointed by the Moderator to count to count the votes.

- B. Only members of legal age may vote on legal matters. On all other matters, all members/associate members of the church may vote.
- C. Absentee voting and proxy voting are prohibited.

Section 3 Replacement of Vacancies

- A. When a church office is vacant, the Nominating Committee will present a name to fill the office at a special church meeting. The candidate will be elected then for the remainder of the term.
- B. When a vacancy occurs on any board or committee, that board or committee is authorized to fill the vacancy until the next Annual Meeting.

ARTICLE VIII AMENDMENTS

These bylaws may be altered or amended by a two-thirds vote of the members present and voting at any regular business meeting of the church, if the proposed amendment has been posted in writing in the church bulletin for two Sundays.

ARTICLE IX REVIEW OF THE BYLAWS

These bylaws shall be reviewed by the Executive Board at least each ten years from the date of their adoption.

ARTICLE X ADOPTION OF THESE BYLAWS

All Constitutions and Bylaws of the First Baptist Church of Block Island, in New Shoreham, Rhode Island, adopted and in force prior to October 24, 2010, are hereby expressly repealed and invalidated.

These Bylaws shall be immediately effective upon adoption.

JANUARY 24, 1971

REVISIONS:

January 1973

January 1974

January 1979

January 24, 1985

July 20, 1997

January 30, 2005

April 30, 2006

Amended Section 3 Annual Meeting Item A – Change January to October

Revised October 24, 2010

Revised January 29, 2012

Revised April 7, 2013

ROLL CALL OF MEMBERS, ASSOCIATE MEMBERS AND FRIENDS

January 23, 2017

The First Baptist Church of Block Island, Rhode Island, Inc., in the Town of New Shoreham, Block Island, Rhode Island

Martha Ball
Renee Batchelder
Sally Beatty*
Robert Benjamin*
Forrest Bezanson
Cheryl Blane
Edith Blane
Laura Michel Breunig
Carol Brown

Pamela Buol Thomas Buol Madeline Burns Victoria Carson Rebecca Pappas Clark

Donna Corey*
Wendell Corey
Jeannette Davis
Lila DelPadre
Nathaniel DelPadre
Penelope DelPadre
Wendy Dixon*
Charlie Dodge
S. Willis Dodge
Jake Douglas
Adam Dydak
Ann Fagan
Lewis Fagan
Evelyn Fairclough*

Ewis Fagan
Evelyn Fairclough*
David Foley
Tricia Foley
Dale Fox*
Dorothy Fox *
Lewis H. Gaffett
Susan Gill*
William Gill*
Pamela Glen
Millard Harmon
Maegan Merrick Hobe
Rev. Steve Hollaway
Becca Hollaway
John Hopf

Sandra Hopf

Ellen Jacke*

David Johnstone*

Carol Kern*
C.C. "Sonny" Kern*
Kenneth Knapp*
Stephanie Knapp*
Mark Koch*
Charles LaCoste
Marlee LaCoste
David Lewis
Katherine Lewis
Keith Lewis
Betty Lincoln
Donald Littlefield

Lydia Littlefield Jane Lohr Carol Louttit Phil Lower Robin Lower Debbie Lucchesi Paul Marte* Kathleen Martin Susan Matheke Casey Mathews*

Rheba McKernan
Jeremy Merrick
Marcia Merrick
Barbara Michel
Doug Michel
Scott Michel
Adrian Mitchell
Judith Mitchell
Anna Mullen
Richard Mullen

Fred Nelson Muriel Nelson Eric O'Brien* Kristen O'Brien* Rev. Anthony Pappas Cynthia Pappas Helen S. Paquin Richard Parent Anna Pearce

William Penn

Blake Phelan

Renato Nascimento

Lily Pike

Renee Rondinone David Roosa Judy Rose Robert Rose

John Sargent Karla Sargent Robert Sawyer* Jane Scranton Carol Silverman Lloyd Smith* Martin Tay

Barbara Temple Beth Gaffett Tengwall Patrick Tengwall

Carrie Todd*
Andrew Transue
Hillary Transue
James Tremble
Todd Tremble
Jean Valentine
Shirley Wagenseil

Eric Wagner Alison Warfel Morgan Rose Walsh Melanie Blane Wilk

Tina Wileikis*
Kenneth Wiley*
Mayumi Wiley*
Penny Romany Yoo

Penny Barnum Young*
William Young*

*Denotes Associate Members

Friends:

Carolyn Benjamin Barbara Hall Shirley Kessler Barbara MacDougall Micheline Weisbroat Richard Weisbroat

Members and Friends Deceased in 2016: Nancylee Schwartz